



LAND BANK OF THE PHILIPPINES

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BID BULLETIN NO. 2 For ITB No. 2014-3-166

PROJECT : **Services of Conduits in the Distribution of Cash Grants to Beneficiaries of DSWD's Conditional Cash Transfer (CCT) Program for Three (3) Payouts - National Coverage (Regional Lots)**

IMPLEMENTOR : **Procurement Department**

DATE : **September 18, 2014**

This Bid Bulletin is hereby issued for the information of the participating bidders on the revision of requirements for the above project, to wit:

- Section VII (Technical Specifications) has been revised. Please see revised pages 73 and 74.
- Checklist of Bidding Documents has been revised. Please see revised pages 90 to 92.
- The deadline of submission and the schedule of opening of eligibility/technical and financial documents/proposals for the above project shall be re-scheduled from September 18, 2014 to **September 25, 2014, 10:00 A.M.**, Procurement Department, 25th Floor, LANDBANK Plaza Building, 1598 M. H. Del Pilar corner Dr. Quintos Streets, Malate, Manila.


ALWIN I. REYES
Department Manager
Procurement Department

Technical Specifications

Lot Number	Specification	Statement of Compliance														
	<p>Services of Conduits in the Distribution of Cash Grants to Beneficiaries of DSWD's Conditional Cash Transfer (CCT) Program for Three (3) Payouts - National Coverage (Regional Lots)</p> <table border="1" data-bbox="343 1368 908 1895"> <thead> <tr> <th data-bbox="343 1368 595 1464">Areas</th> <th data-bbox="595 1368 908 1464">No. of Beneficiaries per Payout</th> </tr> </thead> <tbody> <tr> <td data-bbox="343 1464 595 1561">Regions VII & VIII</td> <td data-bbox="595 1464 908 1561">133,915</td> </tr> <tr> <td data-bbox="343 1561 595 1615">Region VI</td> <td data-bbox="595 1561 908 1615">97,103</td> </tr> <tr> <td data-bbox="343 1615 595 1697">Regions IV-A & IV-B</td> <td data-bbox="595 1615 908 1697">92,332</td> </tr> <tr> <td data-bbox="343 1697 595 1751">Region I & CAR</td> <td data-bbox="595 1697 908 1751">45,530</td> </tr> <tr> <td data-bbox="343 1751 595 1834">CARAGA & Region XII</td> <td data-bbox="595 1751 908 1834">13,521</td> </tr> <tr> <td data-bbox="343 1834 595 1895">Region III</td> <td data-bbox="595 1834 908 1895">9,295</td> </tr> </tbody> </table> <p data-bbox="343 1933 908 2060"> Notes: 1. Scope of Services and other requirements per attached Terms of Reference (Annexes A-1 to A-13) </p>	Areas	No. of Beneficiaries per Payout	Regions VII & VIII	133,915	Region VI	97,103	Regions IV-A & IV-B	92,332	Region I & CAR	45,530	CARAGA & Region XII	13,521	Region III	9,295	<p>Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each specification stating the corresponding performance parameter of the items offered.</p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p> <p>Please state here either "Comply" or "Not Comply"</p>
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	<p>2. The following additional documents must be submitted and enclosed in the eligibility/technical documents/envelope:</p> <ul style="list-style-type: none">a) Letter from DSWD allowing the prospective service provider to join the bidding and undergo pilot testing.b) Certificate of Satisfactory Performance issued by the DSWD Head Officec) Pilot test assessment result conducted by LANDBANK for new Service Providers.d) Audited financial statements duly received by BIR for CY 2012 and CY 2013.e) Bangko Sentral ng Pilipinas (BSP) Certificate of Registration with registration number or CDA for Cooperativef) Duly accomplished Exhibit 3.g) Letter of undertaking stating that the distribution of CCT cash grants shall not be used by the bidder for political activity.h) List of bidder's existing outlets and merchants who will service the CCT Program beneficiaries based on the mapping of DSWD.	<p>Please state here either "Comply" or "Not Comply" Certificate of Satisfactory Performance issued by the DSWD Central Office</p>
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Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

The **FIRST ENVELOPE** shall contain the following technical information/documents (Section 25.2):

Eligibility requirements (Section 23.1)

Class "A" Documents

Legal Documents

1. Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents.
2. Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
3. Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

Technical / Financial Documents

4. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3)
5. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).
6. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

7. The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5)
8. Letter from DSWD allowing the prospective service provider to join the bidding and undergo pilot testing.
- 9. Certificate of Satisfactory Performance issued by the DSWD Head Office**
10. Pilot test assessment result conducted by LANDBANK for new Service Providers.
11. Audited financial statements duly received by BIR for CY 2012 and CY 2013.
12. Bangko Sentral ng Pilipinas (BSP) Certificate of Registration with registration number or CDA for Cooperative
13. Duly accomplished Exhibit 3.
14. Letter of undertaking stating that the distribution of CCT cash grants shall not be used by the bidder for political activity.
15. List of bidder's existing outlets and merchants who will service the CCT Program beneficiaries based on the mapping of DSWD.

Class "B" Document

16. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
17. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
18. Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.
19. Section VII - Technical Specifications with response on compliance and signature of bidder's authorized representative.
20. Duly notarized Omnibus Sworn Statement (sample form - Form No.6).

21. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No.7).

The SECOND ENVELOPE shall contain the following (Section 25.3):

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)