



LAND BANK OF THE PHILIPPINES

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BID BULLETIN NO. 1 For ITB No. 2016-3-060

PROJECT : One (1) Lot Supply and Delivery of 450 Units Document Scanner with Four (4) Years Warranty

IMPLEMENTOR : Procurement Department

DATE : April 7, 2016

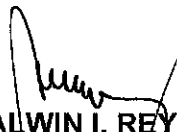
This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- 1) The name of the project has been revised, as follows:

FROM	TO
One (1) Lot Supply and Delivery of 450 Units Document Scanner with One (1) Year Warranty and Three (3) Years Maintenance Package	One (1) Lot Supply and Delivery of 450 Units Document Scanner with Four (4) Years Warranty

- 2) Section VI (Schedule of Requirements), Section VII (Specifications), Form No. 8 (Bid Securing Declaration) and Checklist of Bidding Documents have been revised. Please see attached revised 64, 66, 68, 69 84, 85 and 86 of the Bidding Documents and Annex A.


ALWIN I. REYES
Assistant Vice President
Procurement Department and
HOBAC Secretariat

	<p>packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the GOODS' final destination and the absence of heavy handling facilities at all points in transit.</p>
	<p>Transportation –</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit. Risk and title to the Goods will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Patent Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
10.4	Not applicable.
13.4(c)	Expiration of surety bond should be six (6) months after the last date of delivery/end of contract for staggered deliveries, multi-year contracts and for contracts with adjustment in implementation date, whichever is applicable. In any case, the winning bidder shall cause the extension of the validity of its Surety Bond at no cost to LANDBANK.
16.1	The Goods may be inspected by the LANDBANK's authorized representative at the supplier's showroom/plant / production area and/or in the project site.
17.3	Four (4) years on parts and labor
17.4	No further instructions.
21.1	If the bidder is a joint venture, all partners to the joint venture shall be jointly and severally liable to the procuring entity.

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Description	Quantity	Contract Period and Destination
One (1) Lot Supply and Delivery of Document Scanner with Four Years Warranty	450 units	Forty five (45) calendar days after receipt of Notice to Proceed LANDBANK Antipolo Warehouse, Escala St., Mambugan, Antipolo City Contact Person: Mr. Abner Bayani Tel. No. 696-0491 & 696-0493

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Specifications

Specification	Statement of Compliance
	<p style="text-align: center;">Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each specification.</p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p>
<p>One (1) Lot Supply and Delivery of 450 Units Document Scanner with Four (4) Years Warranty</p> <ul style="list-style-type: none"> • Minimum specifications and other requirements per attached Annex A (Revised) <p>Other requirements:</p> <p>1. Submission of the following documents inside the eligibility/technical envelope:</p> <ul style="list-style-type: none"> a) Brochures or any other documents indicating the complete specifications of the offered brand/model of scanner b) Certification issued by the manufacturer and/or its authorized distributor in the Philippines evidencing that the bidder is an authorized distributor/reseller of the product 	<p style="text-align: center;">Please state here either "Comply" or "Not Comply"</p>

<p>being offered.</p> <p>c) List of at least one (1) service center or service technician in the following areas with complete addresses, contact persons and contact numbers:</p>	<p>Please state here either "Comply" or "Not Comply"</p>
<ul style="list-style-type: none"> ▪ Region I or CAR – preferably La Union / Pangasinan ▪ Region II – preferably Santiago City ▪ NCR or Region III or IV – preferably NCR ▪ Bicol or Samar – preferably Legazpi ▪ Region VI or VII or Leyte – preferably Cebu City ▪ Mindanao – preferably Davao City <p>d) Names and resumes of service technicians</p> <p>e) List of local parts center / depot with complete addresses, contact persons and contact numbers</p> <p>2. The Lowest Calculated Bidder must submit a demo unit of offered document scanner for testing/evaluation.</p> <p>3. The winning bidder must affix a sticker/tag/label with company name and after-sales-service contact number or equivalent form of marking on each of the document scanner.</p>	

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

The **FIRST ENVELOPE** shall contain the following technical information/documents (Section 25.2):

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No.7).
2. Duly notarized Omnibus sworn statement (sample form - Form No.6).
3. Eligibility requirements (Section 23.1)

- **Legal Documents**

- 3.a Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents.
- 3.b Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
- 3.c Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

- **Technical / Financial Documents**

- 3.d Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). This form may no longer be submitted if bidder has no on-going contracts.
- 3.e Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).

- 3.f The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 3.g The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
- 3.h Brochures or any other documents indicating the complete specification of the offered desktop computer.
- 3.i Certification issued by the manufacturer and/or its authorized distributor in the Philippines evidencing that the bidder is an authorized distributor/reseller of the product being offered.
- 3.j List of at least one (1) service center or service technician in the following areas with complete addresses, contact persons and contact numbers:
- Region I or CAR - preferably La Union / Pangasinan
 - Region II - preferably Santiago City
 - NCR or Region III or IV - preferably NCR
 - Bicol or Samar - preferably Legaspi
 - Region VI or VII or Leyte - preferably Cebu City
 - Mindanao - preferably Davao City
- 3.k Names and resumes of the service technicians
- 3.l List of local parts center / depot with complete addresses, contact persons and contact numbers
- 3.m Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
5. **Revised Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.**
6. **Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**

7. Post-Qualification Documents – (Non-submission of the following documents during the bidding date shall not be a ground for the disqualification of the bidder):

7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for 3rd and 4th Quarters of 2015;

7.b Valid and current PhilGEPS Registration Certificate; and

7.c Income Tax Return for 2014

The SECOND ENVELOPE shall contain the following (Section 25.3):

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)

TECHNICAL SPECIFICATIONS

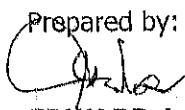
Equipment: Document Scanner	Code:
Date Prepared: April 1, 2016	

Particulars	Specifications
Scanner Type	Sheetfed, ADF
Scan Technology	Dual Charge Coupled Device (CCD) or Contact Image Sensor (CIS) or higher
Scan Resolution	Minimum of 150 dpi
Daily Duty Cycle	Minimum of 4000 pages
Bit Depth	24 bit output
Grayscale Levels	256
Scan Speed	Minimum of 40ppm / 80ipm (B/W) Minimum of 30ppm / 60ipm (Color) (at 150dpi, A4 size, portrait)
Document Scan Size (maximum)	8.5 x 34 in.
Document Scan Size (minimum)	2 x 3.0 in.
Paper Handling	
Feeder	Minimum of 50 sheets of 75g/m2 (20 lb.) paper
Multi-Feed Detection	With Ultrasonic Technology
Media Types	Paper (Plain, Inkjet), Envelopes, Labels, Cards (Business, Insurance, Embossed, Plastic ID)
Scan File Format	Supports TIFF, BMP, JPG, PDF
Connectivity	1 Hi-Speed USB 2.0
Compatible Operating System	MS Windows XP Pro/7 ready
Power Consumption (maximum)	40 watts
Warranty	4 - year warranty on parts and services

*Warranty Package


- a. Principal/Dealer must have at least one (1) service center or service technician in the following areas:
 1. Region I or CAR (preferably La Union Pangasinan)
 2. Region II (preferably Santiago City)
 3. NCR or Region III or IV (preferably NCR)
 4. Bicol or Samar (preferably Legazpi)
 5. Region VI or VII or Leyte (preferably Cebu City)
 6. Mindanao (preferably Davao City)

In case only service technician are available in the above listed areas, at least 1 service center must be located in the NCR, Visayas and Mindanao.
- b. Submit the list of service centers' locations, contact persons and telephone numbers.
- c. Service for the repair/replacement of parts/unit must be accomplished within 48 hours upon receipt of unit.
- d. The warranty package shall include costs on labor and parts except under the following conditions: damages caused by fire, earthquake, flood, spilling of food and drinks, roof leakage, civil disturbance, negligence in handling and accidental dropping of the unit.
- e. Each equipment must have a **Sticker** containing the contact number for the repair of the unit.

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REVISED
 Annex A