



LAND BANK OF THE PHILIPPINES

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BID BULLETIN NO. 1 For ITB No. 2015-3-291

PROJECT : Two (2) Lots Supply & Delivery of 30 Units Bill Counter Console Type and 50 Units Bill Counter Portable Type (Subject to Ordering Agreement)

IMPLEMENTOR : Procurement Department

DATE : April 7, 2016

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

Section VII (Specifications) and Checklist of Bidding Documents have been revised. Please see attached revised pages 68, 69, 91, 92 and 93 of the Bidding Documents.

ALWIN I. REYES
Assistant Vice President
Procurement Department and
HOBAC Secretariat

Section VII. Specifications

Bidders must state in the Statement of Compliance column below either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the goods and/or services offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence.

Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data, etc., as appropriate.

A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection.

A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1(a)(ii).

| Lot No. / Item Description | Specifications | Statement of Compliance <i>(Please state in this column either "Comply" or "Not comply")</i> |
|---|------------------------|--|
| 1) 30 Units Bill Counter, Console-Type | Per Annexes A-1 to A-2 | |
| 2) 50 Units Bill Counter, Portable-Type | Per Annexes B-1 to B-2 | |

Other requirements:

- 1) Submission of the following documents inside the eligibility/technical envelope:
 - a. **Certification issued by the bidder's manufacturer stating that the bidder is one of its authorized reseller/distributor. Original copy, photocopy, scanned image and other reproductions of the certification are acceptable provided they are authenticated by the authorized signatory(ies) of the bidder concerned.**

- b. Brochures or any other documents indicating the complete specifications of the offered brand/model.
 - c. Certificate of satisfactory performance issued by the client with whom the bidder has completed its single largest contract. If the bidder has existing or completed contracts with LANDBANK, a certificate of satisfactory performance issued by the Head, ATM & Cash Management Department shall likewise be submitted.
 - d. List of company-owned or accredited service centers in Metro Manila, Cebu and Davao (accredited technicians only are not acceptable) with complete addresses, contact persons and numbers.
 - e. List of parts center/depot in Metro Manila with complete addresses, contact persons and numbers.
 - f. Names of trained technicians in Metro Manila, Cebu and Davao service centers with their resumes (at least 2 for each)
- 2) The lowest calculated bidder must submit a demo unit within seven (7) calendar days after the bidding date for evaluation/testing as to compliance with the bank's specifications. A demo unit of brands/models which had been previously evaluated/tested by LANDBANK may no longer be required.

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative/Signatory

Position

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear-tags with appropriate labels.

The **FIRST ENVELOPE** shall contain the following technical information/documents (Section 25.2):

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (*Please use Form No. 8*)
2. Duly notarized Omnibus Sworn Statement (*Please use Form No. 7*)
3. Eligibility requirements (Section 23.1)

- **Legal Documents**

- a. Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents
- b. Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located
- c. Tax Clearance per Executive Order 398, Series of 3005, as finally reviewed and approved by the BIR

- **Technical / Financial Documents**

- d. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB (*Please use Form No. 3*). This form may no longer be submitted if bidder has no on-going contracts.
- e. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB (*Please use Form No. 4*)
- f. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized

institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

- g. The prospective bidder's computation for its Net Financial Contracting Capacity (*Please use Form No. 5*)
- h. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
- i. Original copy, scanned image and other reproductions of the certification issued by the bidder's manufacturer stating that the bidder is one of its authorized reseller/distributor are acceptable provided they are authenticated by the authorized signatory(ies) of the bidder concerned.**
- j. Brochures or any other documents indicating the complete specifications of the offered brand/model.
- k. Certificate of satisfactory performance issued by the client with whom the bidder has completed its single largest contract. If the bidder has existing or completed contracts with LANDBANK, a certificate of satisfactory performance issued by the Head, ATM & Cash Management Department shall likewise be submitted.
- l. List of company-owned or accredited service centers in Metro Manila, Cebu and Davao (accredited technicians only are not acceptable) with complete addresses, contact persons and numbers.
- m. List of parts center/depot in Metro Manila with complete addresses, contact persons and numbers.
- n. Names of trained technicians in Metro Manila, Cebu and Davao service centers with their resumes (at least 2 for each)
4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
- 5. Revised Schedule VI - Schedule of Requirements with signature of bidder's authorized representative/signatory.**
- 6. Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative/signatory.**
7. Post-Qualification Documents – (Non-submission of the following documents during the bidding date shall not be a ground for the disqualification of the bidder):

7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or

Percentage Tax Returns for 3rd and 4th Quarters of 2015;

7.b Valid and current PhilGEPS Registration Certificate; and

7.c Income Tax Return for 2014

The SECOND ENVELOPE shall contain the following (Section 25.3):

1. Duly filled out Bid Form signed by the bidder's authorized representative/signatory (*Please use Form No.1*)

2. Duly filled out Schedule of Prices signed by the bidder's authorized representative/signatory (*Please use Form No.2*)