



LAND BANK OF THE PHILIPPINES

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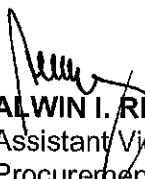
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BID BULLETIN NO. 1 For ITB No. 2015-3-289

PROJECT : Two (2) Years International Courier Services
IMPLEMENTOR : Procurement Department
DATE : April 7, 2016

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

Section VII (Specifications), Form No. 2 (Schedule of Prices) and Checklist of the Bidding Documents have been revised. Please see attached revised pages 64, 68, 80, 81 and 82.


ALWIN I. REYES
Assistant Vice President
Procurement Department and
HOBAC Secretariat

Specifications

Specifications	Statement of Compliance
	<p>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each specification.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, Independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p>
<p>Two (2) Years International Courier Services</p> <p><u>Additional requirements:</u></p> <ol style="list-style-type: none"> 1. Compliance to the attached Terms of Reference – Annex A. 2. The following must be submitted inside the eligibility/technical envelope: <ol style="list-style-type: none"> a) List of offices worldwide with their physical and email addresses b) Appropriate license to operate in the Philippines c) Local contact persons and contact numbers d) Certificate of satisfactory performance issued by at least two (2) clients. If the bidder has existing or completed contracts with LANDBANK, a certificate of satisfactory performance signed by the Head, Overseas Remittance Marketing and Support Department shall likewise be submitted. (This certification shall already form part of the required two certifications). Bidders who fail to submit these certifications shall be automatically disqualified. 	<p>Please state here either “Comply” or “Not Comply”</p>

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Form No. 2

SCHEDULE OF PRICES

1 Item No.	2 Item Description	3 Country of Origin	4 Quantity (in kilograms)	5 Unit price EXW per item	6 Cost of local labor, raw material and component	7 Total price EXW per item (cols. 4 x 5)	8 Unit prices per item final destination and unit price of other incidental services	9 Sales and other taxes payable per item if Contract is awarded	10 Total Price delivered Final Destination (cols. 8 + 9) x 4
1	Two (2) Years International Courier Services Purely Documents: 150kgs. <ul style="list-style-type: none"> • United States of America • Europe • Kingdom of Saudi Arabia • Asia Pacific Parcels/Packages : 855kgs. <ul style="list-style-type: none"> • United States of America • Europe • Kingdom of Saudi Arabia • Asia Pacific 	N/A	9.5 10.5 55 75 12.5 48.5 367.3 426.7	N/A	N/A	N/A			
	Total								

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

~~Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.~~

~~The FIRST ENVELOPE shall contain the following technical information/documents (Section 25.2):~~

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form – Form No. 7).
2. Duly notarized Omnibus Sworn Statement (sample form – Form No.6).
3. Eligibility requirements (Section 23.1)
 - **Legal Documents**
 - 3.a. Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents.
 - 3.b. Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
 - 3.c. Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.
 - **Technical / Financial Documents**
 - 3.d. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB (sample form - Form No. 3). This form may no longer be submitted if bidder has no on-going contracts.
 - 3.e. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).

- 3.f. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
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- 3.g. The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5)
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- 3.h. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
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- 3.i. List of offices worldwide with their physical and email addresses
- 3.j. Appropriate license to operate in the Philippines
- 3.k. Local contact persons and contact numbers
- 3.l. Certificate of satisfactory performance issued by at least two (2) clients. If the bidder has existing or completed contracts with LANDBANK, a certificate of satisfactory performance signed by the Head, Overseas Remittance Marketing and Support Department shall likewise be submitted. (This certification shall already form part of the required two certifications). Bidders who fail to submit these certifications shall be automatically disqualified.**
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4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
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5. Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.
6. Section VII - Specifications with response on compliance and signature of bidder's authorized representative.
7. Post-Qualification Documents – (Non-submission of the following documents during the bidding date shall not be a ground for the disqualification of the bidder).
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- 7.a. Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550Q) VAT or Percentage Tax Returns for 3rd & 4th Quarters of 2015;
- 7.b. Valid and current PhilGEPS Registration Certificate; and
- 7.c. Income Tax Return for 2014.

The **SECOND ENVELOPE** shall contain the following (Section 25.3):

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Revised Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)