



LAND BANK OF THE PHILIPPINES

ISO 14001 CERTIFIED

Official Depository of the Republic of the Philippines

BID BULLETIN NO. 1
For ITB No. 2015-3-012 (2)

PROJECT : **Services of Conduits in the Distribution of Cash Grants to Beneficiaries of DSWD's Conditional Cash Transfer Program in Various Regions (National Coverage – Offsite & Onsite)**

IMPLEMENTOR : **Procurement Department**

DATE : **April 10, 2015**

This Bid Bulletin is issued to modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications or amendments are as follows:

- 1) Procurement Timelines have been revised. Please see attached revised Annex A (3 pages).
- 2) ITB Clauses No. 5.4 and 8.1 of the Bid Data Sheet have been revised. Please see attached revised page 43.

For guidance and information of all concerned.


ALWIN I. REYES
Department Manager
Procurement Department



ANNEX A

PROCUREMENT TIMELINES

ITEM NO.	PARAMETERS	DATE	NO. OF WORKING DAYS	RESULTS	
				PASS	FAIL
1.	Advertisement	26 March 2015	One (1) day		
2.	Pre-bid Conference	07 April 2015	One (1) day		
3.	Pilot Testing (Prior to the Opening and Submission of Bids)	13 - 17 April 2015	Five (5) working days		
<u>Pilot Testing Parameters:</u>					
3.1	Complied with the qualification criteria (please refer to Annex A)				
3.2	Complied with the DSWD and LANDBANK's Internet Protocol Security (IPSec) VPN system requirements.	13 - 17 April 2015	Five (5) working days	<input type="checkbox"/>	<input type="checkbox"/>
3.3	Submitted a plan on securing the money before, during, and after the payout against theft or robbery, loss, and other fortuitous events.	13 - 17 April 2015	Five (5) working days	<input type="checkbox"/>	<input type="checkbox"/>
3.4	Opened and maintained Deposit Accounts with LANDBANK Servicing Branch for crediting and debiting of cash grants (funding/holdout account) within eight (8) working days before the scheduled payout.	13 - 17 April 2015	Five (5) working days	<input type="checkbox"/>	<input type="checkbox"/>

Note : Existing LANDBANK Accounts of prospective Service Provider may be used as a funding/holdout

Revised 04/08/15
D. J. [Signature]



account. If the Service Provider advanced all the cash grants, it must open the account before the last day of payout.

- 4. Submission and Opening of Bids 23 April 2015 One (1) day
- 5. Pilot Testing (After the Opening and Submission of Bids) 24 April – 11 May 2015 Eighteen (18) calendar days

Pilot Testing Parameters:

- 5.1 Provided deposit subject to holdout amount three (3) working days prior to payout activities equivalent to the total maximum amount of cash grants per payout. Note: Service Provider may advance the cash grants instead of Deposit-Holdout. 24-28 April 2015 Three (3) working days
- 5.2 Followed the pre-payment procedures and payment activities as scheduled by DSWD in the distribution of cash grants to eligible CCT Program beneficiaries. 29 April – 04 May 2015 Six (6) calendar days
- 5.3 Refunded to LANDBANK within five (5) working days after the last day of payout the amounts that were credited to its Service Provider - Funding Account based on the Certification of Accounting and Disbursement of the Total Amount Disbursed and No. of Paid Beneficiaries for the Day. Note: Not applicable for cash advance. 05 – 11 May 2015 Five (5) working days
- 5.4 Submitted the hard copy of the duly signed List of Paid Beneficiaries together with paid Acknowledgement 05 – 11 May 2015 Five (5) working days

Revised
04/08/15
P. [Signature]



Receipts and Certificate of Payment duly signed by the DSWD representative/s and beneficiaries to DSWD Field Office within the five (5) working days from the last day of payout.

5.5	Submitted the soft copy of response file to LANDBANK within five (5) working days after the last day of payout.	05 - 11 May 2015	Five (5) working days	<input type="checkbox"/>	<input type="checkbox"/>
6.	Awarding	14 May 2015	One (1) day		
7.	President's Approval	18 May 2015	One (1) day		
8.	Board Approval	25 May 2015	One (1) day		
9.	Issuance of Notice of Award	27 May 2015	One (1) day		
10.	Posting of Performance Security	28 May - 06 June 2015	Ten (10) Calendar days		
11.	Issuance of Notice to Proceed	09 June 2015	One (1) day		

	<p>5. Must not be affiliated with any political entities/connections within the duration of the contract.</p> <p>6. Must be capable to conduct payment distribution in the presence of DSWD Representatives (Municipal Link or City Link and Municipal Roving Bookkeeper or Authorized Field Office Representative)</p> <p>Must not employ any of the DSWD employees to conduct the actual payout.</p> <p>7. Must be capable to conduct payout even in the absence of Internet connection.</p>
5.2	Foreign bidders, falling under ITB Clause 5.2 (b) and/or doing business in the Philippines may participate in this Project.
5.4	<p>The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(iv), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>Bidder must submit proof of their completed largest single contract. Proofs shall be:</p> <ul style="list-style-type: none"> • Copy of the contract or purchase order; or • Copy of official receipt or certification from bidder's client that items have been satisfactorily delivered/accepted. <p>For this purpose, similar contracts shall refer to contracts for money courier and remittance services for which the total service fee or funds disbursed shall be equivalent to at least 50% of the ABC or total funds to be disbursed of this project.</p> <p>Completed contracts under Joint Venture Agreements may be submitted by any of the participants to the joint venture as compliance for the Largest Single Contract Requirement.</p>
7	No further instructions.
8.1	No further instructions.
8.2	Not applicable.
9.1	The Procuring Entity will hold a pre-bid conference for this Project on _____ at Bidding Room, 25 th Floor, LANDBANK Plaza Building, 1598 M.H. Del Pilar corner Dr. J. Quintos Streets, Malate, Manila.
10.1	<p>The Procuring Entity's address is:</p> <p>Land Bank of the Philippines 25th Floor, LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila</p>