



# LAND BANK OF THE PHILIPPINES

ISO 14001 CERTIFIED

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## BID BULLETIN NO. 1 For ITB No. 2016-3-005

**PROJECT** : 2,200 Units Desktop Computer  
**IMPLEMENTOR** : Procurement Department  
**DATE** : February 10, 2016

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This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- 1) Terms of Reference has been revised. Please see attached revised Annexes A1 and A2.
- 2) Section VII (Specifications) and Checklist of Bidding Documents have been revised. Please see attached revised pages 68, 69, 85 and 86.
- 3) The deadline of submission and the schedule of opening of eligibility/technical and financial documents/proposals for the above project is scheduled on **February 18, 11:00 A.M.** at the Procurement Department, 25th Floor, LANDBANK Plaza Building, 1598 M. H. Del Pilar corner Dr. Quintos Streets, Malate, Manila.

  
**ALWIN P. REYES**  
Assistant Vice President  
Procurement Department

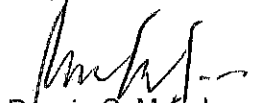
## TECHNICAL SPECIFICATIONS

<b>Equipment:</b> Desktop Computer	<b>CODE:</b>  TS - 0401 - 14
<b>Date Prepared:</b> January 28, 2016	


<b>Processor</b>	<ul style="list-style-type: none"> <li>» Intel Core i5 (4th Generation) Processor; 3.20 GHz Clock Speed</li> <li>» 4 MB Cache</li> </ul>
<b>Chipset</b>	<ul style="list-style-type: none"> <li>» Intel Q85</li> </ul>
<b>Memory</b>	<ul style="list-style-type: none"> <li>» 1 x 4GB Double Data Rate 3 (DDR3), 1333 Mhz clock speed (1700 units) - expandable to 8 GB, one additional free slot for memory expansion</li> <li>» 1 x 8 GB Double Data Rate 3 (DDR3), 1333 Mhz clock speed (500 units)</li> </ul>
<b>Hard Disk Drive</b>	<ul style="list-style-type: none"> <li>» 500 GB at 7200 rpm SATA (same brand for all PCs);</li> <li>» Partitioned into 100 GB for OS and 400 GB for data</li> </ul>
<b>Video Interface</b>	<ul style="list-style-type: none"> <li>» 1 MB up to 32 MB Dynamic Video Memory Technology (DVMT)</li> </ul>
<b>Bus Architecture</b>	<ul style="list-style-type: none"> <li>» PCI-E</li> </ul>
<b>Expansion Slots</b>	<ul style="list-style-type: none"> <li>» 2 PCI-E slots (net, usable)</li> </ul>
<b>I/O Ports</b>	<ul style="list-style-type: none"> <li>» 1 25-pin parallel port (internal/not dongle)</li> <li>» 1 9-pin serial port (internal/not dongle)</li> <li>» 6 USB ports (net, usable)</li> <li>» 1 10/100/1000 Ethernet (RJ45) port</li> </ul>
<b>Monitor</b>	<ul style="list-style-type: none"> <li>» 18.5" flat LCD monitor (wide or non-wide)</li> </ul>
<b>Keyboard</b>	<ul style="list-style-type: none"> <li>» at least 104-keys, USB connected</li> </ul>
<b>Mouse</b>	<ul style="list-style-type: none"> <li>» USB connected</li> </ul>
<b>Optical Drive</b>	<ul style="list-style-type: none"> <li>» 8X Tray-Load DVD-R/W drive</li> </ul>
<b>Audio</b>	<ul style="list-style-type: none"> <li>» Built-in speaker (factory installed, part no. verifiable in the Internet)</li> <li>» Integrated AC97 Stereo Codec or equivalent or higher</li> </ul>
<b>Others</b>	<ul style="list-style-type: none"> <li>» Plug-and-Play enabled</li> <li>» ISO 9000 (or higher) certified</li> <li>» Operating System (OS) license is Windows 10 downgraded (to Windows 7 Pro (32-bit) with recovery CDs per unit (with certification from the manufacturer that the MS operating system is pre-installed from the factory).</li> <li>» Pre-loaded with Anti-Virus Software (one year subscription)</li> <li>» Pre-loaded with a Local Backup and Restore Utility</li> <li>» Manufacturer's logo/name must be etched or permanently printed in the motherboard</li> <li>» System unit (including motherboard), BIOS, monitor, mouse and keyboard must be of the same brand.</li> <li>» Must be compatible with existing network and applications of the Bank.</li> <li>» Brand must belong to the Top Five PCs in the world based on 2014 IDC report or latest certification from manufacturer.</li> </ul>

<b>Warranty</b>	» 3-Year Warranty on parts and labor (CPU and monitor) - no additional cost on Landbank if parts used for replacement are higher in specs.
<b>Additional Requirements:</b> <ul style="list-style-type: none"> <li>» Bidder must have at least two installed base of 500 PCs (other than Landbank; delivered and installed for the last five years - supported by POs). *</li> <li>» Bidder must be an authorized dealer of the product/brand (with manufacturer's certification).*</li> <li>» Bidder must be an authorized service provider of the product/brand(with manufacturer's certification).*</li> <li>» Principal/Dealer must have a local parts center/depot (submit list).*</li> <li>» Distributor/Dealer must have Service Centers in the following areas; Metro Manila, Cebu, Davao, Bacolod, and Cagayan de Oro. Warranty service for the replacement of parts in these areas must be accomplished within 48 hours upon receipt of notice. Onsite support for head office PCs and walk-in support for provincial service centers. List of Service Centers in the aforementioned areas must be provided together with their addresses and contact numbers.*</li> <li>» For uniformity of bids, prices must be quoted in Philippine Peso inclusive of VAT.</li> <li>» Partial payment for partial delivery is allowed.</li> <li>» Demo units (two PCs) must be submitted by the lowest bidder within ten (10) calendar days after the bidding.</li> </ul> <p>* - supporting documents must be submitted and included in the Technical Proposal Envelope.</p>	


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# Specifications

Specification	Statement of Compliance
<p>Supply and Delivery of 2,200 Units Desktop Computer</p> <p>Other requirements:</p> <ol style="list-style-type: none"> <li>1. Compliance to the specifications and other requirements per attached Annexes A1 to A2</li> <li>2. Submission of the following documents inside the eligibility/technical envelope:               <ol style="list-style-type: none"> <li>a) Brochures or any other documents indicating the complete specifications of the offered brand/model of desktop computer</li> <li>b) List of installed base (at least 2 other than LANDBANK) with not less than 500 units desktop computer each</li> <li>c) <b>Certification issued by the manufacturer and/or its authorized distributor in the Philippines evidencing that</b></li> </ol> </li> </ol>	<p><b>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each specification.</b></p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p> <p><b>Please state here either “Comply” or “Not Comply”</b></p>

<p><b>the bidder is an authorized service provider and distributor/reseller of the product being offered</b></p> <p>d) List of local parts center/depot and service centers in the following areas with complete addresses, contact persons and contact numbers:</p> <ul style="list-style-type: none"><li>▪ Metro Manila</li><li>▪ Cebu</li><li>▪ Davao</li><li>▪ Bacolod</li><li>▪ Cagayan de Oro</li></ul> <p>3. The lowest calculated bidder must submit two (2) demo units within ten (10) calendar days after the bidding date for evaluation.</p>	
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**Conforme:**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature Over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Position

## **Checklist of Bidding Documents for Procurement of Goods and Services**

**Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.**

**The FIRST ENVELOPE shall contain the following technical information/documents (Section 25.2):**

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No.7).
2. Duly notarized Omnibus sworn statement (sample form - Form No.6).
3. Eligibility requirements (Section 23.1)

- **Legal Documents**

- 3.a Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents.
- 3.b Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
- 3.c Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

- **Technical / Financial Documents**

- 3.d Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). This form may no longer be submitted if bidder has no on-going contracts.
- 3.e Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding

Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).

- 3.f The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 3.g The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
- 3.h Brochures or any other documents indicating the complete specification of the offered desktop computer.
- 3.i List of installed base (at least 2 other than LANDBANK) with not less than 500 units desktop computer each
- 3.j **Certification issued by the manufacturer and/or its authorized distributor in the Philippines evidencing that the bidder is an authorized service provider and distributor/reseller of the product being offered**
- 3.k List of local parts center / depo and service centers in Metro Manila, Cebu, Davao, Bacolod and Cagayan de Oro with complete addresses, contact persons and contact numbers.
- 3.l Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
5. Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.
6. **Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**
7. Post-Qualification Documents – (Non-submission of the following documents during the bidding date shall not be a ground for the disqualification of the bidder):
  - 7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for 2<sup>nd</sup> and 3<sup>rd</sup> Quarters of

2015;

7.b Valid and current PhilGEPS Registration Certificate; and

7.c Income Tax Return for 2014

**The SECOND ENVELOPE shall contain the following (Section 25.3):**

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)