



**BID BULLETIN NO. 1**  
**For LBP-HOBAC-ITB-GS-20180725-01**

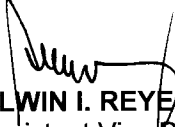
**PROJECT** : **19,396 Pieces LANDBANK T-Shirt with Collar**  
**IMPLEMENTOR** : **Procurement Department**  
**DATE** : **August 23, 2018**

---

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- Section VI (Schedule of Requirements) and Checklist of the Bidding Documents (Item 5) have been revised. Please see attached revised specific sections of the Bidding Documents.

  
**ALWIN I. REYES, CSSP**  
Assistant Vice President  
Head, Procurement Department and  
HOBAC Secretariat

## Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Description	Qty.	Delivery Period & Destination	
LANDBANK T-Shirt with Collar	19,396 pcs.	Timeframe	Delivery Address
		<b>9,698 pcs.- On or before December 3, 2018</b> 9,698 pcs.- On or before February 1, 2019	32 <sup>nd</sup> Floor, Corporate Affairs Department LANDBANK Plaza Building, 1598 M. H. del Pilar corner Dr. J. Quintos Streets Malate, Manila
<p>Contact Person:                      FVP Catherine Rowena B. Villanueva                      Head, Corporate Affairs Department</p> <p>Contact Nos.:                      522-0000 locals. 2686 and 7374</p> <p><b>NOTE:</b>                      The t-shirts should be individually folded and packed in 10's per transparent plastic and 10 packs per huge transparent plastic bag.</p>			

**Conforme:**

	Name of Bidder
	Signature over Printed Name of Authorized Representative
	Position

## Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

**The Technical Component (First Envelope) shall contain the following:**

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form – Form No. 7).
2. Duly notarized Omnibus Sworn Statement (sample form – Form No.6).
3. Eligibility requirements.

- **Legal Documents**

- 3.a. PhilGEPS' Certificate of Registration (Platinum Membership). All documents enumerated in its Annex A must be updated; or
- 3.b. Class "A" eligibility documents as follows:
  - Registration Certificate from SEC, Department of Trade and Industry (DTI) for Sole Proprietorship, or CDA for Cooperatives, or any proof of such registration as stated in the Bidding Documents;
  - Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located; and
  - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

- **Technical / Financial Documents**

- 3.c. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form – Form No. 3). The duly signed form shall still be submitted even if the bidder has no on-going contract.
- 3.d. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with

contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).

- 3.e. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 3.f. The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
- 3.g. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
- 3.h. Actual sample of t-shirt being offered.
4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
- 5. Revised Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.**
6. Section VII - Specifications with response on compliance and signature of bidder's authorized representative.
7. Post-Qualification Documents – (Non-submission of these documents during the bid opening shall not be a ground for the disqualification of the bidder).
  - 7.a. Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through the BIR EFPS; and
  - 7.b. Income Tax Return for 2017 filed manually or through the BIR EFPS.

**The Financial Component (Second Envelope) shall contain the following:**

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.