



**BID BULLETIN NO. 1**  
**For LBP-HOBAC-ITB-GS-20180227-03**

**PROJECT** : Three (3) Lots Supply, Delivery, Installation and Activation of Fire and Burglar Alarm System (FBAS) Devices plus Three (3) Years Monthly Alarm Monitoring Services at Various LANDBANK Offices

**IMPLEMENTOR** : Procurement Department


**DATE** : April 2, 2018

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This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- Section VI (Schedule of Requirements), Section VII (Specifications) and Checklist of the Bidding Documents (Items 3.h, 3.i, 5 & 6) have been revised. Please see attached revised specific sections of the Bidding Documents.
- The list of LANDBANK Offices with their respective addresses, target completion dates and floor areas has been added. Please see attached Annex E.
- The deadline of submission and the schedule of opening of bids for the above project is re-scheduled to **April 12, 2018, 11:00 A.M.** at the Procurement Department, 25th Floor, LANDBANK Plaza Building, 1598 M. H. Del Pilar corner Dr. Quintos Streets, Malate, Manila.

  
**ALWIN I. REYES, CSSP**  
Assistant Vice President  
Head, Procurement Department and  
HOBAC Secretariat

## Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Lot No.	Item Description	Delivery Period & Destination
1	Supply, Delivery, Installation & Activation of FBAS Devices plus Three (3) Years Monthly Alarm Monitoring Services at <b>Eight (8)</b> LANDBANK Offices in <b>Luzon Area</b>	Work completion: Twenty (20) calendar days, per office, after receipt of Notice to Proceed.  Delivery Details per attached Annexes D and E.
2	Supply, Delivery, Installation & Activation of FBAS Devices plus Three (3) Years Monthly Alarm Monitoring Services at <b>Six (6)</b> LANDBANK Offices in <b>Visayas Area</b>	
3	Supply, Delivery, Installation & Activation of FBAS Devices plus Three (3) Years Monthly Alarm Monitoring Services at <b>Six (6)</b> LANDBANK Offices in <b>Mindanao Area</b>	

**Conforme:**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Position

# Specifications

Lot No.	Specifications	Statement of Compliance
		<p style="text-align: center;"><b>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each specification.</b></p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p>
1	Supply, Delivery, Installation & Activation of FBAS Devices plus Three (3) Years Monthly Alarm Monitoring Services at <b>Eight (8)</b> LANDBANK Offices in <b>Luzon Area</b>	<p><b>Please state here either “Comply” or “Not Comply”</b></p>
2	Supply, Delivery, Installation & Activation of FBAS Devices plus Three (3) Years Monthly Alarm Monitoring Services at <b>Six (6)</b> LANDBANK Offices in <b>Visayas Area</b>	
3	Supply, Delivery, Installation & Activation of FBAS Devices plus Three (3) Years Monthly Alarm Monitoring Services at <b>Six (6)</b> LANDBANK Offices in <b>Mindanao Area</b>	
<p><b>Terms of Reference, list of LANDBANK branches and layouts per attached Annexes A to E.</b></p> <p>The following documents shall be submitted inside the eligibility/technical envelope:</p> <ul style="list-style-type: none"> <li>a) Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered brand/model.</li> <li>b) <b>Certificate of satisfactory performance or equivalent document issued by the client with whom the bidder has completed it single largest contract.</b></li> </ul>		

<p>c) Certificate of satisfactory performance or no pending project issued by the Head, LANDBANK Physical Security Office not earlier than thirty (30) calendar days prior to the deadline of submission of bids, if the bidder has existing or completed contract/s with LANDBANK.</p>	
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**Conforme:**

\_\_\_\_\_

Name of Bidder

\_\_\_\_\_

Signature over Printed Name of  
Authorized Representative

\_\_\_\_\_

Position

## Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

**The Technical Component (First Envelope) shall contain the following:**

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form – Form No. 7).
2. Duly notarized Omnibus Sworn Statement (sample form – Form No.6).
3. Eligibility requirements.

- **Legal Documents**

3.a. PhilGEPS Certificate of Registration (Platinum Membership). All documents enumerated in its Annex A must be updated; or

3.b. Class "A" eligibility documents as follows:

- Registration Certificate from SEC, Department of Trade and Industry (DTI) for Sole Proprietorship, or CDA for Cooperatives, or any proof of such registration as stated in the Bidding Documents;
- Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located; and
- Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

- **Technical / Financial Documents**

3.b. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). The duly signed form shall still be submitted even if the bidder has no on-going contract.

3.c. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with

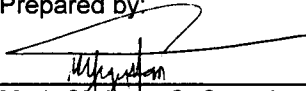
contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).

- 3.d. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
  - 3.e. The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
  - 3.f. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
  - 3.g. Brochures or any other documents indicating the specifications of the brand/model being offered.
  - 3.h. **Certificate of satisfactory performance or equivalent document issued by the client with whom the bidder has completed its single largest contract.**
  - 3.i. **Certificate of satisfactory performance or no pending project issued by the Head, Physical Security Office not earlier than thirty (30) calendar days prior to the deadline of submission of bids, if the bidder has existing or completed contract/s with LANDBANK.**
4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
  5. **Revised Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.**
  6. **Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**

7. Post-Qualification Documents – (Non-submission of these documents during the bid opening shall not be a ground for the disqualification of the bidder).
  - 7.a. Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through the BIR EFPS; and
  - 7.b. Income Tax Return for 2016 filed manually or through the BIR EFPS.

**The Financial Component (Second Envelope) shall contain the following:**

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)

<b>Supply, Delivery, Installation, Testing and Commissioning of FBAS for the following LANDBANK Branches/ Offices:</b>				
	<b>Project</b>	<b>Location</b>	<b>FLOOR AREA</b>	<b>TARGET COMPLETION</b>
<b>NORTH-CENTRAL LUZON</b>				
1	LANDBANK Bolinao EO	Bolinao, Pangasinan	280 sq. m	to be determine
2	LANDBANK Cabagan EO	Cabagan, Isabela	300 sq. m	20-Sep-18
3	LANDBANK Mangatarem EO	Mangatarem, Pangasinan	310 sq. m	to be determine
4	LANDBANK Muñoz EO	Muñoz, Nueva Ecija	249.80 sq. m	19-Oct-18
5	LANDBANK Hagonoy EO	Hagonoy, Bulacan	280 sq. m	to be determine
6	LANDBANK Umingan EO	Umingan, Pangasinan	335.06 sq. m	21-Dec-18
<b>SOUTHERN LUZON</b>				
7	LANDBANK Catanauan EO	Catanauan, Quezon	395.97 sq. m	19-Nov-18
8	LANDBANK Sta. Cruz (Marinduque) EO	Sta. Cruz, Marinduque	216 sq. m	to be determine
<b>VIZAYAS</b>				
9	LANDBANK Bantayan EO	Bantayan, Cebu	128.69 sq. m	to be determine
10	LANDBANK Escalante EO	Escalante, Negros Occidental	280 sq. m	to be determine
11	LANDBANK Jagna EO	Jagna, Bohol	305 sq. m	21-Dec-18
12	LANDBANK La Carlota EO	La Carlota, Negros Occidental	280 sq. m	to be determine
13	LANDBANK Tanjay EO	Tanjay, Negros Occidental	280 sq. m	to be determine
14	LANDBANK Tubigon EO	Tubigon, Bohol	280 sq. m	21-Dec-18
<b>MINDANAO</b>				
15	LANDBANK Aglayan EO	Malaybalay, Bukidnon	290 sq. m	19-Nov-18
16	LANDBANK Aurora EO	Zamboanga del Sur	280 sq. m	19-Nov-18
17	LANDBANK Claver Branch	Claver, Surigao del Norte	280 sq. m	20-Sep-18
18	LANDBANK Kapatagan EO	Kapatagan, Lanao del Norte	280 sq. m	26-Jul-18
19	LANDBANK Maigo EO	Maigo, Lanao del Norte	240 sq. m	19-Nov-18
20	LANDBANK Quezon (Bukidnon) EO	Quezon, Bukidnon	172 sq. m	4-Jul-18
Prepared by:  Mark Christian C. Seguritan EE, PMED NCLBG				

**ANNEX E**