



BID BULLETIN NO. 1
For LBP-HOBAC-ITB-GS-20180117-01

PROJECT : **One (1) Lot Supply, Delivery, Installation, Testing and Commissioning of Various Airconditioning Units complete with Standard Accessories per Manufacturer's Standards at LANDBANK UPLB Office Building**


IMPLEMENTOR : **Procurement Department**

DATE : **February 8, 2018**

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- The Terms of Reference (Annex 1-2), Section VII (Specifications) and Checklist of Bidding Documents (Item 6) has been revised. Please see attached Revised Annexes 1 & 2 and the specified sections of the Bidding Documents.


ALWIN I. REYES, CSSP
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

TERMS OF REFERENCE

A. Name and Description of the Project:

One (1) lot – Supply, Delivery, Installation, Testing and Commissioning of Air-conditioning Units, complete with standard accessories per manufacturer’s standards for LANDBANK UPLB Office Building.

B. Objective of the Project:

1. To properly ventilate the Office area.
2. To maintain the corporate image of the Bank.
3. To provide a conducive banking and working area.

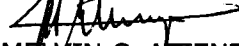
C. Scope of the Project and Delivery Time/Completion:

<p>1. Supply, delivery and installation</p>	<ul style="list-style-type: none"> • Mobilization of manpower and equipment/tools at LANDBANK Building Silangan Rd. UP Los Banos Campus Los Baños, Laguna <p>For Third Floor (AOC IV)</p> <ul style="list-style-type: none"> • 3.0 TR Floor Mounted, split type air-conditioning unit (Inverter Type) – see attachment 2 • 3.0 TR Ceiling Mounted, split type air-conditioning unit (Inverter Type) – see attachment 3 • Installation, testing and commissioning • Cleaning-up works and demobilization • Dismantling Cost
<p>2. Installation Schedule</p>	<p>Monday to Sunday or per coordination with end-user/s</p>
<p>3. Installation Period</p>	<p>Forty Five (45) calendar days upon receipt of Notice to Proceed (NTP)</p>
<p>4. I. General Notes II. Qualification and</p>	<p>See Annex A</p>

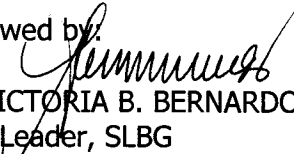
Terms of Reference for the procurement of Air-conditioning Unit (ACU)

Documentary Requirements III. Billing Requirements IV. Payment Terms 5. Refrigerant Pipe Insulation Details, Schematic Piping Diagram and Electrical Riser Diagram 6. Start-up Data Sheet	See Annex B See Annex C
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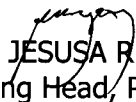
Prepared by:


MELVIN C. ATIENZA
Engineer, SLBG

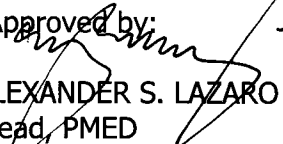
Reviewed by:


Ma. VICTORIA B. BERNARDO
Team Leader, SLBG

Endorsed by:


Ma. JESUSA R. AQUINO
Acting Head, PDMU South

Approved by:


ALEXANDER S. LAZARO
Head, PMEDREVISED *August - 2*

Specifications

Item No.	Specification	Statement of Compliance
		<p style="text-align: center;">Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each specification.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p>
1 2	<p>One (1) Lot Supply, Delivery, Installation, Testing and Commissioning of the following Airconditioning Units complete with Standard Accessories per Manufacturer’s Standards at the LANDBANK UPLB Office Building:</p> <p>4 units - 3.0 TR Split-Type, Floor- Mounted (Inverter-Type)</p> <p>3 units - 3.0 TR Split-Type, Ceiling-Mounted (Inverter-Type)</p> <p>Dismantling of existing 5 units</p> <p>Scope of works, minimum specifications and other requirements per attached Terms of Reference (Revised Annexes A-1 to A-15)</p>	<p style="text-align: center;">Please state here either “Comply” or “Not Comply”</p>

	<p>The following documents shall be submitted inside the eligibility/technical envelope:</p> <ul style="list-style-type: none"> a) Copy of purchase orders, contracts or other related documents to prove that the offered brand of Airconditioning Unit (ACU) has been in the Philippine market for at least ten (10) years prior to the deadline for the submission of bids. b) List of at least five (5) large institutional clients using the brand being offered by the prospective ACU contractor (with addresses, contact persons and telephone numbers). c) Latest/recent Certificate of Satisfactory Performance issued by at least five (5) large institutional clients (e.g. fastfoods, BPOs, hospitals, funeral parlors, banks and government offices) which are using the brand being offered by the bidder with minimum of four (4) units installed for each client. d) Latest Certificate of Satisfactory Performance issued by the Head of PMED, if the bidder has existing or completed contracts with LANDBANK . e) List of at least three (3) highly-trained technicians (regular employees) with their respective bio-data and National Certificate II (NC II) for Refrigeration and Airconditioning Servicing issued by TESDA. f) List of 24/7 Customer Contact Center and at least twenty (20) service centers in key cities of the country (with complete addresses and contact numbers), viz: <ul style="list-style-type: none"> > NCR and Luzon – 10 > Visayas – 5 > Mindanao – 5 g) Manufacturer's authorization or back-to-back certification to prove that the bidder is an authorized seller/distributor of the offered product and/or other supporting documents to satisfy the said requirement. h) Brochure or any other official documents coming from the manufacturer showing the technical specifications of 	
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	<p>the offered product.</p> <p>i) Print-out of the homepage of manufacturer's website showing the URL (web address).</p> <p>j) Bureau of Product Standards (PS), Underwriters Laboratories (UL), European Conformity (CE) or ISO certifications, whichever is available.</p> <p>Bidders which fail to submit these certifications/documents shall be automatically disqualified.</p> <p>The winning bidder must affix a sticker/tag/label with company name and after-sales contact numbers or equivalent form of marking on each of the airconditioning units.</p>	<p>Please state here either "Comply" or "Not Comply"</p>
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Conforme:

Name of Bidder

Signature Over Printed Name of Authorized Representative

Position

- 3.n Brochure or any other official documents coming from the Manufacturer showing the technical specifications of the offered product.
- 3.o Print-out of the Homepage of manufacturer's/brand owner's website showing the URL (web address).
- 3.p Bureau of Product Standards (PS), Underwriters Laboratories (UL), European Conformity (CE) or ISO certifications, whichever is available.
- 3.q Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
5. Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.
- 6. Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**
7. Post-Qualification Documents – (Non-submission of these documents during the bid opening shall not be a ground for the disqualification of the bidder):
 - 7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through the BIR Electronic Filing and Payment System (EFPS);
 - 7.b Income Tax Return for 2016 filed manually or through the BIR EFPS.

The Financial Component (Second Envelope) shall contain the following:

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)