

**BID BULLETIN NO. 1**  
**For ITB-GS-20170214-01**

**PROJECT** : **Two (2) Years Operation and Preventive Maintenance of the Sewage Treatment Plant (STP) located at the Basement of LANDBANK Building**

**IMPLEMENTOR** : **Procurement Department**


**DATE** : **March 16, 2017**

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This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- Item F of the Terms of Reference (Annex A), Section VII (Specifications) and Checklist of the Bidding Documents has been revised. Please see attached revised Annex A-5 and pages 69, 70, 85, 86 & 87 of the Bidding Documents.



**ALWIN I. REYES**  
Assistant Vice President  
Procurement Department and  
HOBAC Secretariat

	available to LLDA engineers duly authorized to conduct inspection and wastewater sampling for their review and appreciation as per LLDA Memorandum Circular No. 10-Series of 2000.	
pH Meter Reading	Conduct pH measurement before discharge of treated water in the effluent tank for every batching.  PH meter calibration shall be done annually.	Daily. Upon completion of Three (3) shifts.  Submit calibration test report to FMD.
Dissolved Oxygen (DO) Test	The test can be done with hand-held DO meters to be taken on various locations of SBR Tanks on every batching.	Daily. Upon completion of Three (3) shifts.
Settleability Test	Using a bucket, carefully obtain water sample. After 15 minutes carefully pour it into the graduated cylinder. Record the volume settled at the end of a five (5) minute interval for sixty (60) minutes.	Daily at 9:00 A.M. for the three (3) shifts.

#### F. Qualification and Documentary Requirements

Qualification requirement	Documentary requirement
▪ <b>Must have a minimum of Ten (10) year experience in the repair, operation and maintenance of Sewage Treatment Plant (STP)</b>	▪ Submission of at least two related documents (e.g. previous Purchase Orders, Contracts, etc.) of two different clients (either previous or existing).

#### G. Data, Local Services, Personnel, and Facilities to be provided by the Procuring Entity

- FMD will assign a technician that will monitor/oversee the project.
- FMD contact persons:
  - Erwin Neil S. Sumaylo at loc. 2250
  - Recto L. Vitug at loc. 2250
  - Elmer M. Abuzo at loc. 2396

#### H. Manner of Payments

Deliverables	Percentage of Payment
• Upon completion and submission of Test Results and Reports including billing and other pertinent documents.	Monthly
<b>Total</b>	<b>100%</b>

# Specifications

Specification	Statement of Compliance
<p>Operation and Preventive Maintenance of the Sewage Treatment Plant (STP) located at the Basement of LANDBANK Plaza Building for a Period of Two (2) Years</p> <p><b>Terms of Reference per attached Revised Annexes A-1 to A-7.</b></p> <p>The following documents shall be submitted inside the eligibility/technical envelope:</p> <ul style="list-style-type: none"> <li>a) Copy of purchase orders, contracts, etc. from two (2) clients to show that bidder has at least ten (10) years experience in the design, construction, installation, repair, operation and maintenance of Sewage Treatment Plant (STP).</li> </ul>	<p><b>Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each specification.</b></p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB Clause 3.1(a)(ii)</b> and/or <b>GCC Clause 2.1(a)(ii)</b></p> <p><b>Please state here either "Comply" or "Not Comply"</b></p>

<p>b) Certificates of Training (issued by a third party training institution) attended or completed by the assigned Operators and Operation Supervisor in the operation and maintenance of Sewage Treatment.</p> <p>c) Material Safety and Data Sheet (MSDS) of the proposed chemicals to be used.</p> <p>d) Certificate of inspection (CI) issued by the Head, Facilities Management Department.</p> <p>Bidders which fail to submit these certifications/documents shall be automatically disqualified.</p>	<p><b>Please state here either "Comply" or "Not Comply"</b></p>
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**Conforme:**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature Over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Position

## **Checklist of Bidding Documents for Procurement of Goods and Services**

**Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.**

**The Technical Component (First Envelope) shall contain the following:**

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No.7).
2. Duly notarized Omnibus sworn statement (sample form - Form No.6).
3. Eligibility requirements

- **Legal Documents**

- 3.a PhilGEPS Certificate of Registration (Platinum Membership)

For a prospective bidder without PhilGEPS Certificate of Registration (Platinum Membership), the following Class "A" Eligibility Documents must be submitted:

1. Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration;
2. Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located or the equivalent document for Exclusive Economic Zones or Areas;

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184;

3. Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

- **Technical / Financial Documents**

- 3.b Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). The duly signed form shall still be submitted even if the bidder has no on-going contract.
- 3.c Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).
- 3.d The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 3.e The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
- 3.f Copy of purchase orders, contracts, etc. from two (2) different clients to show that bidder has at least ten (10) years experience in the design, construction, installation, repair, operation and maintenance of Sewage Treatment Plant (STP).
- 3.g Certificates of Training (issued by a third party training institution) attended or completed by the assigned Operators and Operation Supervisor in the operation and maintenance of Sewage Treatment.
- 3.h Material Safety and Data Sheet (MSDS) of the proposed chemicals to be used.
- 3.i Certificate of inspection (CI) issued by the Head, Facilities Management Department.
- 3.j Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and

financial eligibility documents by any of the joint venture partners constitutes compliance.

4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
5. Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.
6. **Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**
7. Post-Qualification Documents – (Non-submission of these documents during the bid opening shall not be a ground for the disqualification of the bidder):
  - 7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for 3<sup>rd</sup> and 4<sup>th</sup> Quarters of 2016;
  - 7.b Valid and current PhilGEPS Registration Certificate or PhilGEPS Registration Number [if the bidder will not submit a PhilGEPS Registration Certificate (Platinum Membership)]; and
  - 7.c Income Tax Return for 2015

**The Financial Component (Second Envelope) shall contain the following:**

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)