



BID BULLETIN NO. 1
For LBP-HOBAC-ITB-GS-20170113-01

PROJECT : **Supply, Delivery and Installation of 133 Units Ultra-Violet Reader/Scanner with Four (4)-Year Maintenance Package**

IMPLEMENTOR : **Procurement Department**

DATE : **February 9, 2017**

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- Section VI (Schedule of Requirements), Bid Form No. 2 (Schedule of Prices) and the Checklist of the Bidding Documents have been revised. Please see attached revised pages 69, 76, 88, 89 & 90 of the Bidding Documents.


ALWIN I. REYES
Assistant Vice President
Procurement Department

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Quantity	Item Description	Delivery Period and Destination
133 units	Supply, Delivery and Installation of Ultra-Violet Reader/Scanner with Four (4)-Year Maintenance Package	<p>Delivery Period:</p> <ul style="list-style-type: none"> ▪ 133 units: 21 calendar days after receipt of Notice to Proceed <p>Demo unit must be submitted on or before the deadline of submission of bids.</p> <p>Delivery Site:</p> <ul style="list-style-type: none"> ▪ 5 units - Systems Implementation Department 28th Floor, LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila ▪ 128 units – See attached list of Branches <p>Contact Person: Aurelia M. Lavilla Department Head Systems Implementation Department</p> <p>Contact Nos.: 522-0000 loc. 2120 and 2378</p>

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Form No. 2

SCHEDULE OF PRICES

1 Lot No.	2 Item Description	3 Country of Origin	4 Quantity	5 Unit price EXW per item	6 Cost of local labor, raw material and component	7 Total price EXW per item (cols. 4 x 5)	8 Unit prices per item final destination and unit price of other incidental services	9 Sales and other taxes payable per item if Contract is awarded	10 Total Price delivered Final Destination (cols. 8 + 9) x 4
1	Supply, Delivery and Installation of Ultra-Violet Reader/Scanner with Four (4)-Year Maintenance Package 133 Units Delivery and Installation Costs Four (4) Year Maintenance Total	—	133 units	N/A	N/A	N/A	P _____ _____ _____	P _____ _____ _____	P _____ _____ _____

Note: Annual Maintenance should not be less than 15% of the machine cost.

Name of Bidder

Signature over Printed Name of
Authorized Representative

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

The Technical Component (First Envelope) shall contain the following:

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No.7).
2. Duly notarized Omnibus sworn statement (sample form - Form No.6).
3. Eligibility requirements

- **Legal Documents**

- 3.a PhilGEPS Certificate of Registration (Platinum Membership)

For a prospective bidder without PhilGEPS Certificate of Registration (Platinum Membership), the following Class "A" Eligibility Documents must be submitted:

1. Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration;
2. Mayor's /Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located or the equivalent document for Exclusive Economic Zones or Areas;

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184;

3. Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

• **Technical / Financial Documents**

- 3.b Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). The duly signed form shall still be submitted even if the bidder has no on-going contract.
- 3.c Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).
- 3.d The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 3.e The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
- 3.f Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
- 3.g Brochures or any other documents indicating the specifications of the offered brand/model.
- 3.h Manufacturer's authorization or back-to-back certification stating that the bidder is authorized to sell, distribute and operate/maintain the scanner being offered.
- 3.i List of at least one (1) service center in each of the following regions where the equipment/machine will be deployed with addresses, contact persons and contact details:
- Region I or CAR – Preferably La Union Pangasinan
 - Region II – Preferably Santiago City

- NCR or Region III or IV – Preferably NCR
 - Bicol or Samar – Preferably Legazpi City
 - Region 6, 7 or Leyte - Preferably Cebu City
 - Mindanao – Preferably Davao City
- 3.j Names of at least six (6) service engineers with their respective curricula vitae.
- 3.k List of local parts center/depot where spare parts will be available with addresses and contact details.
4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
5. **Revised Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.**
6. Section VII - Specifications with response on compliance and signature of bidder's authorized representative.
7. Post-Qualification Documents – (Non-submission of these documents during the bid opening shall not be a ground for the disqualification of the bidder):
- 7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for 2nd and 3rd Quarters of 2016;
 - 7.b Valid and current PhilGEPS Registration Certificate or PhilGEPS Registration Number [if the bidder will not submit a PhilGEPS Registration certificate (Platinum Membership)]; and
 - 7.c Income Tax Return for 2015

The Financial Component (Second Envelope) shall contain the following:

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. **Duly filled out Revised Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)**