

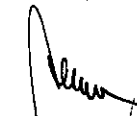
**BID BULLETIN NO. 1
For ITB No. 2016-3-246**

PROJECT : **100 Units 6KVA Uninterruptible Power Supply**
IMPLEMENTOR : **Procurement Department**
DATE : **February 2, 2017**

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- Item E of the Terms of Reference (TOR), Section VI (Schedule of Requirements), Section VII (Specifications) and the Checklist of the Bidding Documents have been revised. Please see attached revised Item E of the TOR and pages 66, 68, 69, 84, 85, 86 & 87 of the Bidding Documents.



ALWIN I. REYES
Assistant Vice President
Procurement Department

- q. In the event that the UPS contractor fails to perform the services during service calls, the Bank may engage the services of other UPS contractor to perform the job. The corresponding cost that will be incurred for the servicing shall be deducted from the UPS contractor's retention money. This however, shall not void the warranty of the UPS unit supplied by the UPS contractor.

E. Qualification and Documentary Requirements:

Qualification Requirement	Documentary Requirement
1. Prospective UPS contractor must have more than 3 years of experience in the sales, repair and support of UPS.	Submission of related documents (e.g. previous Purchase Orders, Contracts, etc.)
2. The UPS contractor shall provide Satisfactory Service to its customers	List of Clients plus Certificate of Satisfactory Performance from at least 5 institutional clients (e.g. School, hospital, bank, government/private office building)
3. The UPS contractor shall have experience in the installation and maintenance of UPS	List of 2 existing clients, 1 of which is a Bank, with at least 10 units of 6KVA installed onsite (with contact person and numbers)
4. The UPS contractor shall have highly trained technicians who are its regular employees	List of at least 3 highly trained technicians with their respective bio-data and training certificate issued by the manufacturer of offered product
5. List of quoted brand/model shall have authorized service centers in all key cities in the Philippines a. NCR; b. Key city in North and Central Luzon; c. Key city in South Luzon and Bicol; d. Key city in Visayas; and e. Key city in Mindanao	List of at least one (1) service center (with complete address and contact numbers).
6. The UPS contractor must be an authorized distributor of the offered product	Manufacturer's Authorization or Back-to-Back Certification
7. The offered product must have brochures showing the product complete specifications and demo unit	Demo unit and Official brochure of the offered brand/model (colored computer print-outs shall not be allowed). Demo units will no longer be required for bidders who had previously passed the post qualification, however, if a different model or brand is being offered, a post qualification is required.
8. The specifications of the offered product shall be verifiable from the website of the manufacturer	Print-out of the Homepage of manufacturer's website showing the URL (web address)
9. The offered product or its manufacturer must be authorized and certified by the approving/governing body	Bureau of Product Standards (PS), Underwriters Laboratories (UL), European Conformity (CE) or ISO certifications, whichever is available

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Description	Quantity	Delivery Period and Destination
6.0KVA Uninterruptible Power Supply	100 Units	Forty five (45) calendar days after receipt of Notice of Award Delivery Site: LANDBANK Antipolo Warehouse, Escala St., Sumulong Highway, Antipolo City Contact Details: Mr. Alexander S. Lazaro / 522-0000 local 7362; 2349; 7734; 7722; 2578; 2301 Installation at the designated Field Units.

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Specifications

Specifications	Statement of Compliance
	<p style="text-align: center;">Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each specification.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p>
<p style="text-align: center;">100 Units 6.0KVA Uninterruptible Power Supply</p> <p>Minimum specifications, scope of works and other requirements per attached Terms of Reference - Annexes A-1 to A-5.</p> <p>Submission of the following documents inside the eligibility/technical envelope:</p> <ul style="list-style-type: none"> • Brochures or other equivalent documents indicating the complete specifications of the offered brand/model. • Manufacturer’s Authorization or back-to-back certification evidencing that the bidder is an authorized distributor/reseller of the offered product in the Philippines • Copy of Purchase Order, Contracts or other equivalent documents as proof that the bidder has at least three (3) years experience in the 	<p>Please state here either “Comply” or “Not Comply”</p>

<p>sales, repair and support of UPS.</p> <ul style="list-style-type: none">• List of at least two (2) clients with whom the bidder has installed with not less than ten (10) units of 6.0KVA UPS with contact persons and contact number. One of the said clients should be a bank.• List of at least one (1) service center in all key cities in the National Capital Region, North and Central Luzon, South Luzon and Bicol, Visayas and Mindanao with complete addresses, contact persons and contact numbers. Service centers must be able to perform onsite repair of units.• List of at least three (3) highly trained technicians with their respective bio-data and training certificate issued by the manufacturer of offered product.• Print-out of the Homepage of Manufacturer's website, showing the URL or website, where the specifications of the offered product can be verified.• List of clients plus certificate of satisfactory performance from at least five (5) institutional clients.• Bureau of Product Standards (PS), Underwriters Laboratories (UL), European Conformity (EC) or ISO certifications, whichever is available. <p>The lowest calculated bidder must submit one (1) demo unit and its complete specifications within seven (7) calendar days after the bidding date for testing/approval.</p>	
--	--

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

The Technical Component (First Envelope) shall contain the following:

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No.7).
2. Duly notarized Omnibus sworn statement (sample form - Form No.6).
3. Eligibility requirements

- **Legal Documents**

- 3.a PhilGEPS Certificate of Registration (Platinum Membership)

For a prospective bidder without PhilGEPS Certificate of Registration (Platinum Membership) the following Class "A" Eligibility Documents must be submitted:

1. Registration certificate from Securities Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration;
2. Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184;

3. Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

- **Technical / Financial Documents**

- 3.b Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). The duly signed form shall still be submitted even if the bidder has no ongoing contract.
- 3.c Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).
- 3.d The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 3.e The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
- 3.f Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
- 3.g Brochures or other equivalent documents indicating the complete specifications of the offered brand/model.
- 3.h Manufacturer's Authorization or back-to-back certification evidencing that the bidder is an authorized distributor/reseller of the offered product in the Philippines.
- 3.i Copy of Purchase Order, Contracts or other equivalent documents as proof that the bidder has at least three (3) years experience in the sales, repair and support of UPS.

- 3.j List of at least two (2) clients with whom the bidder has installed with not less than ten (10) units of 6.0KVA UPS with contact persons and contact number. One of the said clients should be a bank.
- 3.k List of at least one (1) service center in all key cities in the National Capital Region, North and Central Luzon, South Luzon and Bicol, Visayas and Mindanao with complete addresses, contact persons and contact numbers. Service centers must be able to perform onsite repair of units.
- 3.l List of at least three (3) highly trained technicians with their respective bio-data **and training certificate issued by the manufacturer of offered product.**
- 3.m Print-out of the Homepage of Manufacturer's website, showing the URL or website, where the specifications of the offered product can be verified.
- 3.n **List of clients plus certificate of satisfactory performance from at least five (5) institutional clients.**
- 3.o Bureau of Product Standards (PS), Underwriters Laboratories (UL), European Conformity (EC) or ISO certifications, whichever is available.
4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
5. Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.
6. **Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**
7. Post-Qualification Documents – (Non-submission of these documents during the bid opening shall not be a ground for the disqualification of the bidder):
 - 7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for 2nd and 3rd Quarters of 2016;
 - 7.b Valid and current PhilGEPS Registration Certificate or PhilGEPS Registration Number [if the bidder will not submit a PhilGEPS Registration certificate (Platinum Membership)]; and
 - 7.c Income Tax Return for 2015

The Financial Component (Second Envelope) shall contain the following:

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)