

BID BULLETIN NO. 2
For ITB No. 2016-3-259

PROJECT : **One (1) Lot Supply, Delivery, Installation, Testing and Commissioning of Various Airconditioning Units (ACU) at LANDBANK Binalonan Extension Office and Aparri, Calasiao & Dau Branches**

IMPLEMENTOR : **Procurement Department**

DATE : **January 19, 2017**

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- 1) Terms of Reference (TOR), Section VII (Specifications) and the Checklist of the Bidding Documents have been revised. Please see attached revised Annexes A-5, B-5, C-6 & D-5 of the TOR and pages 69, 70, 71, 88, 89, 90 & 91 of the Bidding Documents.
- 2) Detailed ACU Layouts of the said LANDBANK Offices have been added. Please see attached Annexes F-1 to F-4.
- 3) Submission of 2016 Mayor's Permit is acceptable until January 31, 2017.



ALWIN I. REYES
Assistant Vice President
Procurement Department

- o. The ACU contractor shall maintain cleanliness of all workplace at all times. They shall clean the affected areas immediately after each workday;
- p. The ACU contractor is required to submit the names of its worker/s who will conduct or inspect the installation. As maybe required, identification cards shall be presented;
- q. The ACU contractor or its foreman/engineer shall coordinate with the Branch Head or its authorized representative to discuss the necessary preparations and work activities prior to implementation of this project;
- r. The ACU contractor shall strictly observe the Bank's existing rules and regulations and shall be subject to the latter's standard security policies and procedures while inside its premises;
- s. Payment of construction bond (if applicable) shall be charged on the account of the ACU contractor;
- t. Should the ACU contractor fails to provide the required warranty servicing within the warranty period per submitted schedule of activities, the ACU contractor agrees, without invalidating the provisions of the warranty that the Bank may opt to contract the services of another ACU contractor/installer for the servicing of the equipment and components. The corresponding cost that will be incurred for the servicing shall be deducted from the ACU contractor's retention money;
- u. Included in the bids or tender and warranty are the cost of consumables, basic replacement of parts, servicing and other incidental expenses of the ACU contractor or its authorized representatives, such as travelling expenses, lodging, food, etc.

E. Qualification and Documentary Requirements:

Qualification Requirement	Documentary Requirement
1. The quoted brand of prospective ACU contractor shall be in the Philippine market for a minimum of ten (10) years	Submission of related documents (e.g. previous Purchase Orders, Contracts, etc.)
2. The ACU contractor shall provide Satisfactory Service to its customers	Satisfactory rating issued by at least 5 previous institutional clients, of the prospective ACU contractor
3. The ACU contractor shall have experience in the installation and maintenance of HVAC equipment	List of 5 existing institutional clients using the brand being offered by the prospective ACU contractor (with addresses, contact persons and telephone numbers)
4. The ACU contractor shall have highly trained technicians who are its regular employees	List of at least 3 highly trained technicians with their respective bio-data
5. The quoted brand shall have authorized service center located within the area of the project site/s. For this purpose, the areas are the following: <ul style="list-style-type: none"> a. NCR; b. Key city in North and Central Luzon; c. Key city in South Luzon and Bicol; d. Key city in Visayas; and e. Key city in Mindanao 	List of service center(s) [with complete address(es) and contact number(s)].
6. The ACU contractor must be an authorized distributor of the offered product	Manufacturer's Authorization or Back-to-Back Certification

- contributory, or due entirely to the fault, negligence and/or dishonesty of the contractor's personnel in the course of their duties;
- o. The ACU contractor shall maintain cleanliness of all workplace at all times. They shall clean the affected areas immediately after each workday;
 - p. The ACU contractor is required to submit the names of its worker/s who will conduct or inspect the installation. As maybe required, identification cards shall be presented;
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ANNEX B3

to contract the services of another ACU contractor/installer for the servicing of the equipment and components. The corresponding cost that will be incurred for the servicing shall be deducted from the ACU contractor's retention money;

- u. Included in the bids or tender and warranty are the cost of consumables, basic replacement of parts, servicing and other incidental expenses of the ACU contractor or its authorized representatives, such as travelling expenses, lodging, food, etc.

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6. The ACU contractor must be an authorized distributor of the offered product	Manufacturer's Authorization or Back-to-Back Certification
7. The offered product must have brochures showing the product complete specifications	Official brochure of the offered brand/model (colored computer print-outs shall not be allowed)
8. The specifications of the offered product shall be verifiable from the website of the manufacturer	Print-out of the Homepage of manufacturer's website showing the URL (web address)
9. The offered product or its manufacturer must be authorized and certified by the approving/governing body	Bureau of Product Standards (PS), Underwriters Laboratories (UL), European Conformity (CE) or ISO certifications, whichever is available

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ANNEX C-6

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ANNEX D-5