

**LAND BANK OF THE PHILIPPINES**  
**Procurement Department**  
24<sup>th</sup> Floor, LANDBANK Plaza Bldg.  
1598 M.H. Del Pilar corner Dr. J. Quintos Sts.  
Malate, Manila

**REQUEST FOR PROPOSAL**

Date: 11 October 2024

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We would like to request for your proposal for the **Lease of Office and Parking Spaces for Maharlika Investment Corporation (MIC)** under the following terms and conditions:

1. Price quotation should be indicated in the prescribed form which is page 2 of this Request for Proposal (RFP). All entries in the Proposal Form must be typed or written legibly.
2. The Approved Budget for the Contract (ABC) is **One Hundred Forty-Four Million Six Hundred Thirty-Five Thousand Three Hundred Seventy-Eight Pesos Only (PhP144,635,378.00)**. Proposals exceeding this amount are disqualified.
3. All prices quoted shall be valid within **120 days** from the date of Proposal and shall be inclusive of all taxes, insurance and other charges.
4. All proposals shall be considered fixed prices, and therefore not subject to price adjustment, and escalation during contract implementation.
5. The proposal shall be **submitted in sealed price quotation at LANDBANK Procurement Department or password-protected price quotation in compressed archived folders at [procd@landbank.com](mailto:procd@landbank.com) in case of electronic submission\***, not later than **9:00 A.M.** on **19 October 2024** Please confirm receipt of your submission during banking days from 8:00 A.M. to 5:00 P.M. with **Procurement Department/Contact Nos. 8405-7749 and 8522-0000 locals 2293, 2948 & 4297. Only quotations submitted on or before the deadline shall be accepted.**

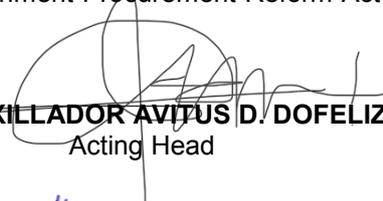
\*For electronic submission of price quotations, the passwords for accessing the same will be disclosed by the prospective Lessors on a specified date (Not later than 5:00 P.M. on 17 October 2024) which may be done in person or face to face through videoconferencing, webcasting or similar technology.

6. The winning lessor is required to return the signed copy of the Notice of Award within seven (7) calendar days from receipt thereof. Otherwise, MIC shall cause the cancellation of the award.
7. Payment shall be through direct credit to the lessor's deposit account with LANDBANK. Lessors are required to maintain a deposit account with any of LANDBANK Branches.

*(Pursuant to Malacañang Executive Order No. 170 (Re: Adoption of Digital Payments for Government Disbursements and Collections) issued on 12 May 2022, directing all government agencies to utilize safe and efficient digital disbursement in the payment of goods, services and other disbursements, all payments for the resulting contract shall be through direct credit to the lessor's deposit account with LANDBANK. Thus, the lessor shall maintain a deposit account with any LANDBANK Branch where the proceeds of its billings under the resulting contract shall be credited.)*

8. MIC reserves the right to accept or reject any or all proposals and to impose additional terms and conditions it may deem proper.
9. This procurement project is subject to the provisions of the Government Procurement Reform Act (RA 9184).

Thank you.

  
**AUXILLADOR AVITUS D. DOFELIZ**  
Acting Head

**To : LAND BANK OF THE PHILIPPINES**  
**Bids & Awards Committee for Goods and Infrastructure**  
**Thru: Procurement Department**  
 24<sup>th</sup> Floor, LANDBANK Plaza Building  
 1598 M.H. Del Pilar corner Dr. J. Quintos Sts.  
 Malate, Manila

**PROPOSAL FORM**

We hereby offer our available office and parking spaces specifically described below with our price quotation/s shown opposite the item/s. We certify that we have carefully read and accepted your Terms and Conditions stated on page 1 of the Request for Proposal. We further certify that we are the Lessor/owner of the item(s) described below, and that at least 60% thereof is owned by Filipino citizens, subject to your verification when required.

<i>Item/s &amp; Description</i>	<b>Approved Budget for the Contract (ABC)</b>	
	<b><u>PhP144,635,378.00</u></b>	
	<b>Unit Cost</b> (Inclusive of all applicable taxes)	<b>Total Cost</b> (Inclusive of all applicable taxes)
Lease of Office and Parking Spaces for Maharlika Investment Corporation (MIC)	Refer to Price Breakdown (Annex A)	Php _____

**Terms and Conditions for this Proposal:**

- Price breakdown should be submitted using the attached Price Quotation form (Annex A). Absence of price breakdown may be a ground for disqualification in the award of contract.
- MIC Technical Requirements per attached Annex B.
- The real property being offered by the lessor with the Single or Lowest Calculated Quotation shall be rated in accordance with the MIC Technical Requirements using the attached Table of Rating Factors per attached Annex C. A Bid shall be determined to be responsive if it is equal to or higher than the passing rate indicated in the Table or Rating Factors. The reasonableness of the price quotation shall be determined in accordance with the methodology prescribed in Appendix B of the 2016 Revised Implementing Rules and Regulations
- Contract Duration: Five (5) Years upon receipt of Notice to Proceed
- Contact Persons:

**ATTY. KAYE LIWANAG**  
**MR. JAYSON MORAN**  
 Maharlika Investment Corporation  
 Mobile Nos. (0977) 806-4208  
 (0945) 328-6901

**MS. LEONOR F. SANTOS**  
 Procurement Department  
 LANDBANK Plaza Building  
 1598 M.H. Del Pilar corner Dr. J. Quintos Streets, Malate, Manila  
 Telephone Number: (02) 8522-0000 local 2689

**6. The following documents must be submitted together with the price quotation:**

- 6.1 Breakdown of Prices using the attached Price Quotation Form.

- 6.2 Valid and current Mayor's or Business Permit issued by the City or Municipality where the principal place of business of the prospective lessor is located. In case of recently expired Mayor's Permit, it shall be accepted together with the official receipt as a proof that the lessor has applied for its renewal.
- 6.3 PhilGEPS Registration Number.
- 6.4 BIR Certificate of Registration.
- 6.5 Board Resolution or Secretary's Certificate of Authorized Signatory issued by CorSec of Lessor.
- 6.6 Annual Income/Business Tax Return for previous year **and** Business Tax Returns for the last two (2) quarters filed manually or through EFPS.
- 6.7 Complete building floor plans indicating rentable space in shaded colors.
- 6.8 Certificate of Occupancy of building or appropriate approved documents showing construction date or age of building.
- 6.9 Complete description of building as to type, kind and class including its component parts and facilities such as, but not limited to, parking areas, elevators, air-conditioning systems, firefighting equipment, etc.
- 6.10 Vicinity Map.
- 6.11 Master Deed with Declaration of Restrictions, in case of lease/rental of office condominiums.

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Registered Business Name

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Printed Name of Authorized Representative/Position

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Signature

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Address

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Tel. No./Fax No.

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E-mail Address