



Procurement Department

CLASS D

CONTRACT AWARD PROPOSAL

Mode of Procurement: Negotiated Procurement-Lease of Real Property and Venue (Section 53.10)

Reference No.: LBP-GIBAC-RFP-GS-20241106-01

Date Prepared: 06 November 2024

☒ RPT : ☐ Covered ☒ Exempted Classification: ☐ Subsidiary ☐ Recognized Gov't Printers ☐ Affiliates ☒ Other Related Parties ☐ DOSRI

Materiality: ☐ Material (> Php 50M) ☒ Non-Material (≤ Php 50M)

N/A
₱1,705,965.24

RPT Data including this Proposal
• Php 10,431,118,734.95 - 2024 Aggregate Limit to all Related Parties (RP)/Individual Limit to an RP
• Php 2,202,748,655.70 - 2024 Total Awarded Contracts to all RPs
• Php 1,705,965.24 - 2024 Total Awarded Contracts to Banko Sentral ng Pilipinas.

Non-RPT

Description of Items	Lessor	Unit Price (Rate/Square Meter) (Inclusive of all applicable taxes)	Quantity (Floor Area)	Contract Price (Inclusive of all applicable taxes)	Contract Duration (Lease Term)	Data on Last Acquisition	
Lease of Office Space for LANDBANK BSP Manila Branch	Bangko Sentral ng Pilipinas	Php 912.71	155.76 sq.m.	Php1,705,965.24	One (1) year beginning upon receipt of Notice to Proceed and upon expiration of the current contract.	Lessor	Banko Sentral ng Pilipinas
						Purchase Order No.	20231121-0932
						Contract Price	₱1,550,885.16
						Escalation Rate	N/A
						Unit Price (Rate/sq.m.)	₱829.74
						Quantity (Floor Area)	155.76 sq.m.
						Contract Duration	One (1) year
						Contract Expiry	31 December 2024
PRF No./Date/End-User : 287554/11.04.2024/FMD			TOTAL	Php 1,705,965.24			
ABC : PHP1,706,000.00							
APP: LESV-013 dtd 01.31.2024							

RECOMMENDED FOR AWARD OF CONTRACT; 11-18-24

Bids and Awards Committee for Goods and Infrastructure

GI-BAC Resolution No. 2024-699

Date: 11-18-24

FVP EMMANUEL G. HIO, JR.
Chairperson

FVP MA. FRANCIA O. TITAR
Vice-Chairperson

VP ALWIN I. REYES
Member

VP MIRA LEAH B. PATIO
Member

VP MARIFE LYNN O. PASCUA
Member

On Seminar
ATTY. KIMVERLY A. ONG
Member

Prepared by:

RUDYRICK B. SILVA
Procurement Analyst

Checked by:

LEONOR F. SANTOS
Team Leader, Purchasing Team 3

Noted by:

AUXILLADOR AVITUS D. DOFELIZ
Acting Head

Observers:

RMG

COA

External

External

NOTICE OF AWARD

02 December 2024

ATTY. ELMORE O. CAPULE
Deputy Governor
BANGKO SENTRAL NG PILIPINAS
A. Mabini corner P. Ocampo Sr. Streets
Malate, Manila

Dear Atty. Capule:


We are pleased to inform you that your proposal for the Lease of Office Space for LANDBANK BSP Manila Branch, for the contract price of ONE MILLION SEVEN HUNDRED FIVE THOUSAND NINE HUNDRED SIXTY FIVE PESOS and 24/100 (₱1,705,965.24), inclusive of all applicable taxes, is hereby accepted.

The lease shall be for a term of one (1) year beginning upon receipt of our Notice to Proceed and expiration of the current contract. Our Purchase Order will be sent to you through our Facilities Management Department.

May we remind you that failure to return the signed copy of this Notice of Award to our Procurement Department (in electronic copy or hard copy) within seven (7) calendar days from receipt thereof shall constitute sufficient ground for cancellation of the contract award and imposition of appropriate sanctions.

Thank you.


Very truly yours,


RODERICK P. SACRO
Senior Vice President
Corporate Services Sector

Conforme:

Signature
Name of the Representative of Lessor
Date

bcc: The Head, FMD
The Head, BSP Manila Branch


ELMORE O. CAPULE
Deputy Governor
Corporate Services Sector

13 DEC 2024

NOTICE TO PROCEED

20 May 2025

ATTY. ELMORE O. CAPULE

Deputy Governor

Corporate Services Sector

BANGKO SENTRAL NG PILIPINAS

A. Mabini corner P. Ocampo Sr. Streets

Malate, Manila


Dear Atty. Capule:

The attached Purchase Order No. **20241202-0780** dated **02 December 2024** in the amount of ₱1,705,965.24 having been approved, notice to proceed is hereby given to **BANGKO SENTRAL NG PILIPINAS** on the Lease of Office Space for LANDBANK BSP Manila Branch. The lease term shall be one (1) year beginning upon receipt of this notice.

The terms and conditions of the lease agreement are provided in the Purchase Order and Contract of Lease.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the Land Bank of the Philippines – Procurement Department through our Facilities Management Department.

Very truly yours,


AUXILLADOR AVITUS D. DOFELIZ
Acting Head
Procurement Department



I acknowledge receipt of this Notice on
Name of the Representative of Lessor
Authorized Signature _____

bcc: The VP/Head, FMD
The Head, BSP Manila Branch


ELMORE O. CAPULE
Deputy Governor
Corporate Services Sector

CLASS D



LAND BANK OF THE PHILIPPINES

PURCHASE ORDER

PRF NO.:
287554DATED:
11/04/2024PO NO.:
20241202-0780DATED:
12/02/2024RFP-GS-20241106-01
CIBAC Resolution No. 2024-699DATED:
11/18/2024REQUISITIONING DEPT./OFFICE:
FMD

TO: BANGKO SENTRAL NG PILIPINAS

A. Mabini corner P. Ocampo Sr. Streets, Malate, Manila
Atty. Elmore O. Capule/Deputy Governor
Telephone no. 8811-1277

DELIVERY PERIOD

Items specified below shall be delivered within *
calendar days after receipt of PO or as indicated in the TOR.

ITEM NO:	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	One (1) Year		Lease of Office Space for LANDBANK BSP Manila Branch Contact Person: MR. ALEXANDER S. LAZARO Vice President/Head FACILITIES MANAGEMENT DEPARTMENT (FMD) LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets, Malate, Manila Telephone No. 8522-0000 local 2089	P 1,705,965.24 inclusive of all applicable taxes	
NOTES: 1. See Terms and Conditions at the back hereof. 2. Breakdown of cost per attached Annex A. *3. Lease Term: One (1) Year beginning upon receipt of the Notice to Proceed and expiration of the current contract. 4. Procured through Negotiated Procurement (Sec. 53.10 - Lease of Real Property and Venue). 5. Original copy of Billings/Invoices must be submitted to LANDBANK BSP Manila Branch. 6. To facilitate payment through direct credit to a deposit account, Lessor is required to maintain a deposit account with LBP's Cash Department or any LBP On-Line Branch. Accordingly, please furnish LANDBANK BSP Manila Branch your Account Number. 7. Lessor must coordinate billings and other concerns with LANDBANK BSP Manila Branch. 8. Lessor must sign and abide by the terms and conditions of the Lease Contract.					

For: The Approving Authorities

The subject requisition is submitted herewith for the consideration/approval with the information that the unit price(s) of the above supplier is/are based on repeat orders / actual canvass / sealed bids / public bidding, the outcome of which is reflected on the attached copy of the previous Purchase Order/Canvass Sheet/Abstract of Quotations/Bids.

LEONOR F. SANTOS

Team Leader, Purchasing Team 3

APPROVED:

AUXILLADOR AVITUS D. DOFELIZActing Head
Procurement Department
RODERICK P. SACROSenior Vice President
Corporate Services SectorWe hereby bind ourselves with the terms
and conditions printed on the reverse side hereof
which we have read and understood clearly.
ELMORE O. CAPULEDeputy Governor
SIGNATURE OVER PRINTED NAME OF
CORPORATE SERVICES SECTOR

COPY 1-SUPPORTING DOCUMENT FOR PAYMENT