



APPLICATION FORM\*  
for the Accreditation of Real Estate Brokers with the  
LANDBANK OF THE PHILIPPINES (for Partnership/Corporations)

<input type="checkbox"/> New	<input type="checkbox"/> Renewal	<b>LBP Accreditation No:</b>	
To be filled out by Broker-Applicant			
Business Name		Registration Date	
Business Address			
Date of registration w/ SEC			
Business Tel/Fax Nos./ Email Address			
Name of Licensed Real Estate Broker		Birthday	
PRC Identification Card No.		Expiration Date	
PTR No.		Expiration Date	
APO Receipt No.		Expiration Date	
REB License No.		Expiration Date	
No. of Years as Broker		Tax ID No.	
Home Address:			
Home Tel. / Fax No.			
Broker's Association Affiliated with (if any)			
Other Institutions Accredited With (if any)			
Total Peso Value of Properties Sold to Date			
Checklist of Submitted Documentation Requirements (original copy of documents for presentation)			
<input type="checkbox"/> Notarized Secretary's Certificate authorizing the transaction and the entity's signatory		<input type="checkbox"/> Photocopy of Tax Identification Number card issued by BIR	
<input type="checkbox"/> Valid Real Estate Broker's License of the authorized signatory/ies issued by PRC		<input type="checkbox"/> BIR Registration (Form 2303) VAT or Non- VAT	
<input type="checkbox"/> SEC Certificate of Registration (duly certified as true copies by the Corporate Secretary)		<input type="checkbox"/> Broker's Official Receipt duly registered with the BIR	
<input type="checkbox"/> Latest General Information Sheet (GIS) filed with SEC		<input type="checkbox"/> One (1) recent 2" x 2" picture of authorized signatory/ies	
<input type="checkbox"/> Copy of Articles of Partnership or Incorporation/ By- Laws filed with SEC		<input type="checkbox"/> Provisional Certificate of Registration (PCOR) from AMLC (R.A. No. 11521)	
		<input type="checkbox"/> Duly accomplished and notarized Application Form	
I hereby certify that all the information stated above and its supporting documents are true and correct.			
Signature of Broker/Applicant: _____ Date: _____			

**SUBSCRIBED and SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_, in \_\_\_\_\_, affiant exhibited to me his/her Community Tax Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_.

NOTARY PUBLIC

Doc No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

To be filled out by LBP – Special Assets Department			
<input type="checkbox"/> Original documents presented		<input type="checkbox"/> Submitted all documents/ requirements	
<b>Result of BI report:</b>		<input type="checkbox"/> Favorable / No Findings <input type="checkbox"/> With Findings	
<b>Details:</b>			
Recommendation	<input type="checkbox"/> Accept	<input type="checkbox"/> Reject	
By:	<b>AVP MARGARITA C. LAUREANO</b> Department Head	Date	
To be filled out by Head, Asset Recovery Group			
Approved by:	<b>EMELLIE V. TAMAYO</b> Senior Vice President	Date	

\* Subject to favorable result of the Background Investigation report  
\* Incomplete documents shall not be accepted/processed.  
\* Approved accreditation is required prior to submission of any negotiated sale transaction.