

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.
Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.
Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hor5B>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Land Bank of the Philippines - Head C
Region: National Capital Region
Address: 1988 MUJ Del Pilar cor. J. Quinsos St.

Agency Code/UACS: x-182
Organization Type: Government-Owned & Controlled Corporation

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	4006	4006	4006	12018	612,437.28	4006	4006	4006	12018	612,437.28	4006	4006	4006	12018	612,437.28	4006	4006	4006	12018	612,437.28	48072	50.96		2,449,749.12
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	224	224	224	672	303,313.92	224	224	224	672	303,313.92	224	224	224	672	303,313.92	224	224	224	672	303,313.92	2688	451.36		1,213,255.68
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36		0.00
4	60121413-CB-P02	CLEARBOOK, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.48		0.00
5	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36		0.00
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00		0.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72		0.00
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20		0.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00		0.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72		0.00
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20		0.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00		0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76		0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20		0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24		0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16		0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,470.40		0.00
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.84		0.00
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.76		0.00
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56		0.00
CLEANING EQUIPMENT AND SUPPLIES																											

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
21	47131812-AF-A01	AIR FRESHENER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.35	0.00	
22	47131604-BR-S01	BROOM (Walls Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	127.92	0.00	
23	47131604-BR-T01	BROOM (Walls Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00	
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00	
26	47131811-DE-B02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00	
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	88.40	0.00	
28	47131803-DS-A01	DISINFECTANT SPRAY	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	150.89	0.00	
29	47131601-DU-P01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.80	0.00	
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00	
31	47131630-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	226.72	0.00	
32	73101612-HS-L01	HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00	
33	47121804-MP-B01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,286.00	0.00	
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	134.16	0.00	
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	114.04	0.00	
36	47131501-RG-C01	RAGS	kilo	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
37	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	89.44	0.00	
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00	
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.26	0.00	
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	
41	47121702-WB-P01	WASTEBASKET	piece	7	7	7	21	917.28	7	7	7	21	917.28	7	7	7	21	917.28	7	7	7	21	917.28	84	43.68	3,669.12	
COLOR COMPOUNDS AND DISPERSIONS																											
42	12171703-SI-P01	INK, for stamp pad	bottle	182	182	182	546	17,035.20	182	182	182	546	17,035.20	182	182	182	546	17,035.20	182	182	182	546	17,035.20	2184	31.20	68,140.80	
CONSUMER ELECTRONICS																											
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00	
FACE MASK																											
44	42131713-SM-M06	FACE MASK	box	26225	0	0	26225	1,363,700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	26225	52.00	1,363,700.00	
FILMS																											
45	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
46	13111201-CF-P02	CARBON FILM, Legal size	box	58	58	58	174	44,697.12	58	58	58	174	44,697.12	58	58	58	174	44,697.12	58	58	58	174	44,697.12	696	256.88	176,786.48	
FIRE FIGHTING EQUIPMENT																											
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,398.80	0.00	
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00	
FLAG OR ACCESSORIES																											
49	35121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	
FURNITURE AND FURNISHINGS																											
50	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00	
51	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00	
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00	
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00	
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,006.72	0.00	
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00	

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
58	43211507-D5K003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
59	43211507-D5K004	DESKTOP, for Mid-Range Users	unit	2	0	0	2	84,780.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	42,390.40	84,780.80
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	1	0	0	1	3,018.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,018.08	3,018.08
61	43202010-FD-U04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	224.64	0.00
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	0	2	0	2	84,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	42,380.00	84,760.00
63	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
64	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	7	0	0	7	1,186.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	169.52	1,186.64
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31203610-GL-J01	GLUE, all-purpose	jar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	0.00
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	0.00
72	31151804-SW-S01	STAPLE WIRE, standard	box	628	628	628	1884	44,763.84	628	628	628	1884	44,763.84	628	628	628	1884	44,763.84	628	628	628	1884	44,763.84	7536	23.76	179,055.36
73	31201502-TA-E01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	0.00
74	31201503-TA-M01	TAPE, masking, 24mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	61.88	0.00
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	121.16	0.00
76	31201512-TA-P01	TAPE, packaging, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.16	0.00
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	1951	1951	1951	5853	66,958.32	1951	1951	1951	5853	66,958.32	1951	1951	1951	5853	66,958.32	1951	1951	1951	5853	66,958.32	23412	11.44	267,833.28
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	637	637	637	1911	45,711.12	637	637	637	1911	45,711.12	637	637	637	1911	45,711.12	637	637	637	1911	45,711.12	7644	23.92	182,844.48
79	31151507-TW-P01	TWINE, plastic	roll	2	2	2	6	424.32	2	2	2	6	424.32	2	2	2	6	424.32	2	2	2	6	424.32	24	70.72	1,697.28
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	4111604-RU-P02	RULER, flexible, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.80	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.00	0.00
82	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00
83	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	287.04	0.00
84	44121710-CH-W03	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
85	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
86	44122105-BF-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.60	0.00
87	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.04	0.00
88	44122105-BF-C04	CLIP, backfold, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.32	0.00
89	44121801-C7-R02	CORRECTION TAPE	piece	8	8	8	24	276.72	8	8	8	24	276.72	8	8	8	24	276.72	8	8	8	24	276.72	96	11.53	1,106.88
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00
91	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00
92	44122011-OF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00
93	44103202-DS-M01	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	469.78	0.00
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	840.32	0.00
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,078.48	0.00
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,374.88	0.00
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
98	44121506-EN-M02	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	466.96	0.00	
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	51	51	51	153	80,832.96	51	51	51	153	80,832.96	51	51	51	153	80,832.96	51	51	51	153	80,832.96	612	528.32	323,331.84	
100	4411912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	0.00	
101	44122118-FA-P01	FASTENER	box	372	372	372	1116	105,618.24	372	372	372	1116	105,618.24	372	372	372	1116	105,618.24	372	372	372	1116	105,618.24	4464	94.64	422,472.96	
102	4411515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00	
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.88	0.00	
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
105	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00	
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.88	0.00	
107	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00	
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00	
109	44122027-FO-P01	FOLDER, pressboard	box	36	36	36	108	102,885.12	36	36	36	108	102,885.12	36	36	36	108	102,885.12	36	36	36	108	102,885.12	432	952.64	411,540.48	
110	44122011-FO-T03	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	386.96	0.00	
111	44122011-FO-T04	FOLDER with tab, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	427.44	0.00	
112	44122008-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00	
113	4411515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.88	0.00	
114	44121716-MA-P01	MARKER, Fluorescent	set	140	140	140	420	17,908.80	140	140	140	420	17,908.80	140	140	140	420	17,908.80	140	140	140	420	17,908.80	1680	42.64	71,635.20	
115	44121708-MP-B01	MARKER, Permanent, Black	piece	220	220	220	660	10,296.00	220	220	220	660	10,296.00	220	220	220	660	10,296.00	220	220	220	660	10,296.00	2640	15.60	41,184.00	
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	47	47	47	141	2,199.60	47	47	47	141	2,199.60	47	47	47	141	2,199.60	47	47	47	141	2,199.60	564	15.60	8,798.40	
117	44121708-MP-B03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.60	0.00	
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	30	30	30	90	936.00	30	30	30	90	936.00	30	30	30	90	936.00	30	30	30	90	936.00	360	10.40	3,744.00	
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	13	13	13	39	405.60	13	13	13	39	405.60	13	13	13	39	405.60	13	13	13	39	405.60	156	10.40	1,622.40	
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00	
121	44122304-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	57	57	57	171	1,600.56	57	57	57	171	1,600.56	57	57	57	171	1,600.56	57	57	57	171	1,600.56	684	9.36	6,402.24	
122	44122304-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
123	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	0.00	
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00	
126	44121619-PS-M01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	213.20	0.00	
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	203	203	203	609	98,804.16	203	203	203	609	98,804.16	203	203	203	609	98,804.16	203	203	203	609	98,804.16	2436	162.24	395,216.64	
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00	
129	44122101-RU-B01	RUBBER BAND No. 18	box	150	150	150	450	74,412.00	150	150	150	450	74,412.00	150	150	150	450	74,412.00	150	150	150	450	74,412.00	1800	165.36	297,648.00	
130	44121905-SP-F01	STAMP PAD, felt	piece	128	128	128	384	16,373.76	128	128	128	384	16,373.76	128	128	128	384	16,373.76	128	128	128	384	16,373.76	1536	42.64	65,495.04	
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	96	96	96	288	11,980.80	96	96	96	288	11,980.80	96	96	96	288	11,980.80	96	96	96	288	11,980.80	1152	41.60	47,923.20	
132	44121615-ST-S01	STAPLER, standard type	piece	260	260	260	780	113,568.00	260	260	260	780	113,568.00	260	260	260	780	113,568.00	260	260	260	780	113,568.00	3120	145.60	454,272.00	
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	954.72	0.00	
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	41	41	41	123	5,884.32	41	41	41	123	5,884.32	41	41	41	123	5,884.32	41	41	41	123	5,884.32	492	47.84	23,537.28	
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	78.00	0.00	
PAPER MATERIALS AND PRODUCTS																											
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.48	0.00	
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	3088	3088	3088	9264	8,834,891.52	3088	3088	3088	9264	8,834,891.52	3088	3088	3088	9264	8,834,891.52	3088	3088	3088	9264	8,834,891.52	37056	953.68	35,339,566.08	
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00	
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	1252	1252	1252	3756	6,207,015.36	1252	1252	1252	3756	6,207,015.36	1252	1252	1252	3756	6,207,015.36	1252	1252	1252	3756	6,207,015.36	15024	1,652.56	24,828,061.44	
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00	
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	156	156	156	468	399,597.12	156	156	156	468	399,597.12	156	156	156	468	399,597.12	156	156	156	468	399,597.12	1872	851.84	1,598,388.48	

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.66	0.00
143	14111609-LL-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	791.96	0.00
144	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.52	0.00
145	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.44	0.00
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	0	6	0	6	361.92	0	6	0	6	361.92	0	6	0	6	361.92	0	6	0	6	361.92	24	60.32	1,447.68
147	14111514-NB-S02	STENO NOTEBOOK	piece	0	6	0	6	143.52	0	6	0	6	143.52	0	6	0	6	143.52	0	6	0	6	143.52	24	23.92	574.08
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	8537	8537	8537	25611	4,607,931.12	8537	8537	8537	25611	4,607,931.12	8537	8537	8537	25611	4,607,931.12	8537	8537	8537	25611	4,607,931.12	102444	179.92	18,431,724.48
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	211.12	0.00
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	163.28	0.00
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	882	882	882	2646	489,827.52	882	882	882	2646	489,827.52	882	882	882	2646	489,827.52	882	882	882	2646	489,827.52	10584	185.12	1,959,310.08
152	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
153	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28	0.00
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	237	237	237	711	51,760.80	237	237	237	711	51,760.80	237	237	237	711	51,760.80	237	237	237	711	51,760.80	2044	72.80	207,043.20
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	262	262	262	786	82,561.44	262	262	262	786	82,561.44	262	262	262	786	82,561.44	262	262	262	786	82,561.44	3144	105.04	330,245.76
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	100.88	0.00
PERFUMES OR COLOGNES OR FRAGRANCES																										
158	53131626-HS-S01	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	0.00
PESTICIDES OR PEST REPELLENTS																										
159	10191509-IN-A01	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	257.92	0.00
PRINTED PUBLICATIONS																										
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	3	0	3	2,583.36	0	3	0	3	2,583.36	0	3	0	3	2,583.36	0	3	0	3	2,583.36	12	861.12	10,333.44
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP C0640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP C0643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HP-B40	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
23	4103105-HP-C49	INK CARTRIDGE, HP CH565A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	4103105-HX-B43	INK CARTRIDGE, HP CN046AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,979.80	0.00
25	4103105-HX-C49	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	4103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	4103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
28	4103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
29	4103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
30	4103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	4103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
32	4103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	4103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
34	4103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
35	4103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
36	4103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37	4103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38	4103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
39	4103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
40	4103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
41	4103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42	4103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43	4103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	4103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	4103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	4103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	4103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	4103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	4103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	4103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	4103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	4103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	4103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	4103109-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	4103109-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56	4103109-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57	4103109-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	4103109-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	4103109-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	4103109-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	4103103-CA-R00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	4103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63	4103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,693.60	0.00
64	4103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65	4103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66	4103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
67	4103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE30A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.04	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
85	44103103-HP-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86	44103103-HP-B32	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,876.72	0.00
87	44103103-HP-B33	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
88	44103103-HP-B35	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
89	44103103-HP-B31	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
90	44103103-HP-B36	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,880.80	0.00
91	44103103-HP-B37	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
92	44103103-HP-B31	TONER CARTRIDGE, HP CF283XC (HP83XC), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
93	44103103-HP-B38	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
94	44103103-HP-B32	TONER CARTRIDGE, HP CF325XC (HP25XC), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,090.40	0.00
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,059.20	0.00
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
108	44103103-HP-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
110	44103103-HP-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,322.00	0.00
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00
112	44103103-HP-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,322.80	0.00

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
113	41103103-HP-M63	TONER CARTRIDGE, HP CP413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
114	41103103-HP-M54	TONER CARTRIDGE, HP CP413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,572.80	0.00
115	41103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
116	41103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	NEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
24	80141505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																					P		91,385,104.40			
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																					P		9,138,510.44			

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		
D. GRAND TOTAL (A + B+ C)																						P	100,501,614.64	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Asy. Honorio T. Diaz, Jr.
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

Asst. Head Office Corazon Villanueva
Accountant / Budget Officer

Approved by:

Lynette V. Ortiz
Head of Office/Agency

Date Prepared: 28-Aug-23

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
- 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://www.psp.gov.ph> (Please copy the link and paste in your browser)
- 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954428 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office: Land Bank of the Philippines - Head Office
Region: NCR
Address: 1598 M.H. del Pilar cor. J. Quinsac Sts., Valde, Manila

Agency Code/UACS: x-182
Organization Type: Government-Owned & Controlled Corporat

Contact Person: Mark Anthony C. Pantalla
Position: Procurement Analyst
E-mail: mpantalla@landbank.com
Telephone/Mobile No: 8522-0000 local 7746

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																												
1	-	APPLICATION FORM FOR M/G, DD, EMT, TC, GC (50 SETS/PAD)	pad	377	377	377	1131	124,410.00	377	377	377	1131	124,410.00	377	377	377	1131	124,410.00	377	377	377	1131	124,410.00	4524	110.00			497,640.00
2	-	APPLICATION TO SELL FOREIGN CURRENCY (FOR BRANCH) (50 SETS/PAD)	pad	650	0	0	650	149,500.00	0	0	0	0	0.00	650	0	0	650	149,500.00	0	0	0	0	0.00	1300	230.00			299,000.00
3	-	APPLICATION TO SELL FOREIGN CURRENCY (FOR AIRPORT TERMINAL &/OR FX BOOTH) (50 SETS/PAD)	pad	70	0	0	70	16,100.00	0	0	0	0	0.00	70	0	0	70	16,100.00	0	0	0	0	0.00	140	230.00			32,200.00
4	-	BIR TAX PAYMENT SLIP (500 SETS/BUNDLE)	bundle	759	759	759	2277	1,130,371.11	759	759	759	2277	1,130,371.11	759	759	759	2277	1,130,371.11	759	759	759	2277	1,130,371.11	9108	496.43			4,521,484.44
5	-	C.B. CLEARING ENVELOPE (100 PCS./BUNDLE)	bundle	81	81	81	243	43,740.00	81	81	81	243	43,740.00	81	81	81	243	43,740.00	81	81	81	243	43,740.00	972	180.00			174,960.00
6	-	CASH BOOK, OFFICIAL		4	4	4	12	2,760.00	4	4	4	12	2,760.00	4	4	4	12	2,760.00	4	4	4	12	2,760.00	48	230.00			11,040.00
7	-	CASH DEPOSIT SLIP (500 SHEETS/BUNDLE)	bundle	5757	5757	5757	17271	805,346.73	5757	5757	5757	17271	805,346.73	5757	5757	5757	17271	805,346.73	5757	5757	5757	17271	805,346.73	69084	46.63			3,221,386.92
8	-	CHEQUE SLIP/SPECIAL CLEARINGS RECEIPTS (50 SETS/PAD)	pad	39	39	39	117	18,411.12	39	39	39	117	18,411.12	39	39	39	117	18,411.12	39	39	39	117	18,411.12	468	157.36			73,644.48
9	-	CHECK DEPOSIT SLIP (500 SETS/BUNDLE)	bundle	1521	1521	1521	4563	990,171.00	1521	1521	1521	4563	990,171.00	1521	1521	1521	4563	990,171.00	1521	1521	1521	4563	990,171.00	18252	217.00			3,960,684.00
10	-	CONTINUOUS FORM, 11 X 14 - 7/8, 1-PLY, BLUE BAR (1000 PCS./BOX)	box	65	65	65	195	153,831.60	65	65	65	195	153,831.60	65	65	65	195	153,831.60	65	65	65	195	153,831.60	780	788.88			615,326.40
11	-	CONTINUOUS FORM, 11 X 14 - 7/8, 2-PLY, BLUE BAR (1000 PCS./BOX)	box	41	41	41	123	119,064.00	41	41	41	123	119,064.00	41	41	41	123	119,064.00	41	41	41	123	119,064.00	492	968.00			476,256.00
12	-	CONTINUOUS FORM, 11 X 14 - 7/8, 3-PLY, BLUE BAR (1000 PCS./BOX)	box	7	7	7	21	36,856.89	7	7	7	21	36,856.89	7	7	7	21	36,856.89	7	7	7	21	36,856.89	84	1,755.09			147,427.56
13	-	CONTINUOUS FORM WITH LOGO, 11 X 9 1/2, 1-PLY (500 SETS/BOX)	box	213	213	213	639	869,040.00	213	213	213	639	869,040.00	213	213	213	639	869,040.00	213	213	213	639	869,040.00	2556	1,360.00			3,476,160.00
14	-	CONTINUOUS FORM WITH LOGO, 11 X 9 1/2, 2-PLY (500 SETS/BOX)	box	59	59	59	177	212,400.00	59	59	59	177	212,400.00	59	59	59	177	212,400.00	59	59	59	177	212,400.00	708	1,200.00			849,600.00
15	-	CREDIT ADVICE FOR BRANCH'S TRANSACTIONS (500 PCS./BUNDLE)	bundle	141	141	141	423	29,504.25	141	141	141	423	29,504.25	141	141	141	423	29,504.25	141	141	141	423	29,504.25	1692	69.75			118,017.00
16	-	CREDIT ADVICE FOR TRANSACTIONS INITIATED BY OTHER UNITS (500 PCS./BUNDLE)	bundle	96	96	96	288	27,642.24	96	96	96	288	27,642.24	96	96	96	288	27,642.24	96	96	96	288	27,642.24	1152	95.98			110,566.96
17	-	CREDIT CASH TRANSFER SLIP (500 PCS./BUNDLE)	bundle	926	926	926	2778	161,485.14	926	926	926	2778	161,485.14	926	926	926	2778	161,485.14	926	926	926	2778	161,485.14	11112	58.13			645,940.56
18	-	DEBIT ADVICE FOR BRANCH'S TRANSACTIONS (500 PCS./BUNDLE)	bundle	158	158	158	474	32,554.32	158	158	158	474	32,554.32	158	158	158	474	32,554.32	158	158	158	474	32,554.32	1896	68.68			130,217.28
19	-	DEBIT ADVICE FOR TRANSACTIONS INITIATED BY OTHER UNITS (500 PCS./BUNDLE)	bundle	85	85	85	255	19,104.60	85	85	85	255	19,104.60	85	85	85	255	19,104.60	85	85	85	255	19,104.60	1020	74.92			76,418.40
20	-	DEBIT CASH TRANSFER SLIP (500 PCS./BUNDLE)	bundle	741	741	741	2223	140,604.75	741	741	741	2223	140,604.75	741	741	741	2223	140,604.75	741	741	741	2223	140,604.75	8892	63.25			562,419.00
21	-	DOCUMENT ENVELOPE WITH LOGO		9836	9836	9836	29508	147,540.00	9836	9836	9836	29508	147,540.00	9836	9836	9836	29508	147,540.00	9836	9836	9836	29508	147,540.00	118032	5.00			590,160.00
22	-	HOMF PAYMENT SLIP (500 SHEETS/BUNDLE)	bundle	21	21	21	63	26,857.70	21	21	21	63	26,857.70	21	21	21	63	26,857.70	21	21	21	63	26,857.70	252	427.80			107,030.80
23	-	LABELLED DIVIDER FOR AGRARIAN (CFI) (12 PCS./SET)	set	41	41	41	123	6,568.20	41	41	41	123	6,568.20	41	41	41	123	6,568.20	41	41	41	123	6,568.20	492	53.40			26,272.80
24	-	LABELLED DIVIDER FOR COMMERCIAL LOAN (12 PCS./SET)	set	36	36	36	108	6,458.40	36	36	36	108	6,458.40	36	36	36	108	6,458.40	36	36	36	108	6,458.40	432	59.80			25,831.60
25	-	LETTERHEAD, EXTERNAL (500 SHEETS/REAM)	ream	110	110	110	330	584,100.00	110	110	110	330	584,100.00	110	110	110	330	584,100.00	110	110	110	330	584,100.00	1320	1,770.00			2,336,400.00
26	-	LETTERHEAD, INTERNAL (500 SHEETS/REAM)	ream	178	178	178	534	267,000.00	178	178	178	534	267,000.00	178	178	178	534	267,000.00	178	178	178	534	267,000.00	2136	500.00			1,068,000.00
27	-	ON-COLL PAYMENT SLIP (500 SHEETS/BUNDLE)	bundle	2941	2941	2941	8823	487,029.60	2941	2941	2941	8823	487,029.60	2941	2941	2941	8823	487,029.60	2941	2941	2941	8823	487,029.60	35292	55.20			1,948,118.40
28	-	MAILING ENVELOPE W/ LOGO, EXTERNAL, LEGAL SIZE (500 PCS./BOX)	box	60	60	60	180	340,396.20	60	60	60	180	340,396.20	60	60	60	180	340,396.20	60	60	60	180	340,396.20	720	1,891.00			1,361,594.80
29	-	MAILING ENVELOPE W/ LOGO, INTERNAL, LEGAL SIZE (500 PCS./BOX)	box	91	91	91	273	342,942.60	91	91	91	273	342,942.60	91	91	91	273	342,942.60	91	91	91	273	342,942.60	1092	1,256.20			1,371,770.40
30	-	MEMO PAD, INTERNAL (50 SHEETS/PAD)	pad	178	178	178	534	20,121.12	178	178	178	534	20,121.12	178	178	178	534	20,121.12	178	178	178	534	20,121.12	2136	37.68			80,484.48
31	-	PESO BILL STRAP FOR P100.00 (500 PCS./BUNDLE)	bundle	352	352	352	1056	53,560.32	352	352	352	1056	53,560.32	352	352	352	1056	53,560.32	352	352	352	1056	53,560.32	4924	30.72			149,241.28
32	-	PESO BILL STRAP FOR P100.00 (500 PCS./BUNDLE)	bundle	284	284	284	852	43,213.44	284	284	284	852	43,213.44	284	284	284	852	43,213.44	284	284	284	852	43,213.44	3408	50.72			172,853.76
33	-	PESO BILL STRAP FOR P200.00 (500 PCS./BUNDLE)	bundle	219	219	219	657	33,323.04	219	219	219	657	33,323.04	219	219	219	657	33,323.04	219	219	219	657	33,323.04	2628	50.72			133,292.16
34	-	PESO BILL STRAP FOR P200.00 (500 PCS./BUNDLE)	bundle	88	88	88	264	13,390.08	88	88	88	264	13,390.08	88	88	88	264	13,390.08	88	88	88	264	13,390.08	1056	50.72			53,560.32

PH 9.

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
35	-	PESO BILL STRAP FOR P500.00 (500 PCS./BUNDLE)	bundle	184	184	184	552	27,997.44	184	184	184	552	27,997.44	184	184	184	552	27,997.44	184	184	184	552	27,997.44	2208	50.72	111,989.76
36	-	PESO BILL STRAP FOR P500.00 (500 PCS./BUNDLE)	bundle	200	200	200	600	30,432.00	200	200	200	600	30,432.00	200	200	200	600	30,432.00	200	200	200	600	30,432.00	2400	50.72	121,728.00
37	-	PURCHASE ORDER FORM (500 SETS/BOX)	box	5	0	0	5	22,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	4,500.00	22,500.00
38	-	SPECIMEN SIGNATURE CARD WITH LOGO (200 SHEETS/BUNDLE)	bundle	237	237	237	711	135,409.95	237	237	237	711	135,409.95	237	237	237	711	135,409.95	237	237	237	711	135,409.95	2844	190.45	541,639.80
39	-	STORAGE BOX WITH LANDBANK LOGO, SMALL	piece	8021	8021	8021	24063	1,125,667.14	8021	8021	8021	24063	1,125,667.14	8021	8021	8021	24063	1,125,667.14	8021	8021	8021	24063	1,125,667.14	96252	46.78	4,502,568.56
40	-	REMITTANCE CLAIM FORM (500 SETS/BUNDLE)	bundle	31	31	31	93	11,904.00	31	31	31	93	11,904.00	31	31	31	93	11,904.00	31	31	31	93	11,904.00	372	128.00	47,616.00
41	-	WITHDRAWAL SLIP (500 SHEETS/BUNDLE)	bundle	2687	2687	2687	8061	366,130.62	2687	2687	2687	8061	366,130.62	2687	2687	2687	8061	366,130.62	2687	2687	2687	8061	366,130.62	32244	45.42	1,464,522.48
42	-	ADRIE RIBBON, FTS-ALL (CALCULATOR)	piece	551	551	551	1653	37,192.50	551	551	551	1653	37,192.50	551	551	551	1653	37,192.50	551	551	551	1653	37,192.50	6612	22.50	148,770.00
43	-	BURROUGHS MULTI LINE PRINT INK JET CARTRIDGE, BLACK	piece	43	43	43	129	231,813.00	43	43	43	129	231,813.00	43	43	43	129	231,813.00	43	43	43	129	231,813.00	516	1,797.00	927,252.00
44	-	COMPUPRINT RIBBON SP10 PLUS PASSBOOK PRINTER	piece	937	937	937	2811	1,967,700.00	937	937	937	2811	1,967,700.00	937	937	937	2811	1,967,700.00	937	937	937	2811	1,967,700.00	11244	700.00	7,870,800.00
45	-	COMPUPRINT RIBBON 2055 DOT MATRIX PRINTER	piece	21	21	21	63	51,660.00	21	21	21	63	51,660.00	21	21	21	63	51,660.00	21	21	21	63	51,660.00	252	820.00	206,640.00
46	-	COMPUPRINT RIBBON 2055se DOT MATRIX PRINTER	piece	174	174	174	522	428,040.00	174	174	174	522	428,040.00	174	174	174	522	428,040.00	174	174	174	522	428,040.00	2088	820.00	1,712,160.00
47	-	EPSON RIBBON (PLQ 200 PASSBOOK PRINTER)	piece	127	127	127	381	110,063.28	127	127	127	381	110,063.28	127	127	127	381	110,063.28	127	127	127	381	110,063.28	1524	288.88	440,253.12
48	-	OKI RIBBON ML591 DOT MATRIX PRINTER	piece	541	541	541	1623	2,679,704.00	541	541	541	1623	2,679,704.00	541	541	541	1623	2,679,704.00	541	541	541	1623	2,679,704.00	6492	1,648.00	10,698,915.00
49	-	PANONI INK CARTRIDGE, UNIVERSAL BLACK CA-00185-00	cartridge	17	17	17	51	198,772.50	17	17	17	51	198,772.50	17	17	17	51	198,772.50	17	17	17	51	198,772.50	204	3,897.50	795,090.00
50	-	TALLY DASCOM 3610 RIBBON (DOT MATRIX PRINTER)	piece	685	685	685	2055	1,911,150.00	685	685	685	2055	1,911,150.00	685	685	685	2055	1,911,150.00	685	685	685	2055	1,911,150.00	8220	930.00	7,644,600.00
51	-	ADDINGS MACHINE TAPE	piece	1120	1120	1120	3360	35,852.00	1120	1120	1120	3360	35,852.00	1120	1120	1120	3360	35,852.00	1120	1120	1120	3360	35,852.00	13440	10.70	143,808.00
52	-	BAG, CLOTH COIN	bag	1136	1136	1136	3408	59,299.20	1136	1136	1136	3408	59,299.20	1136	1136	1136	3408	59,299.20	1136	1136	1136	3408	59,299.20	13632	17.40	237,196.80
53	-	BAG, PLASTIC COIN	bag	721	721	721	2163	95,172.00	721	721	721	2163	95,172.00	721	721	721	2163	95,172.00	721	721	721	2163	95,172.00	8652	44.00	380,688.00
54	-	BALLPEN, BLACK (LANDBANK SPECS)	piece	5000	5000	5000	15000	60,000.00	5000	5000	5000	15000	60,000.00	5000	5000	5000	15000	60,000.00	5000	5000	5000	15000	60,000.00	60000	4.00	240,000.00
55	-	BALLPEN, BLUE (LANDBANK SPECS)	piece	3713	3713	3713	11139	44,556.00	3713	3713	3713	11139	44,556.00	3713	3713	3713	11139	44,556.00	3713	3713	3713	11139	44,556.00	44556	4.00	178,224.00
56	-	BUSINESS CARD (100 PCS./BOX)	box	50	50	50	150	60,000.00	50	50	50	150	60,000.00	50	50	50	150	60,000.00	50	50	50	150	60,000.00	600	400.00	240,000.00
57	-	CLIP, BUILDING	piece	435	435	435	1305	12,397.50	435	435	435	1305	12,397.50	435	435	435	1305	12,397.50	435	435	435	1305	12,397.50	5220	9.50	49,590.00
58	-	DVD RECORDABLE (DVD-R), 4.7GB, 120 MINS. RECORDING TIME	piece	1614	1614	1614	4842	203,394.00	1614	1614	1614	4842	203,394.00	1614	1614	1614	4842	203,394.00	1614	1614	1614	4842	203,394.00	19368	42.00	813,156.00
59	-	DVD REWRITABLE (DVD-RW), 4.7GB, 120 MINS. RECORDING TIME	piece	2187	2187	2187	6561	393,660.00	2187	2187	2187	6561	393,660.00	2187	2187	2187	6561	393,660.00	2187	2187	2187	6561	393,660.00	26244	60.00	1,574,940.00
60	-	FOLDER, EDP BLUE, 11 X 14- 7/8	piece	320	320	320	960	57,408.00	320	320	320	960	57,408.00	320	320	320	960	57,408.00	320	320	320	960	57,408.00	3840	59.80	229,632.00
61	-	FOLDER, LOOSELEAF, GREEN 8-1/2 X 14	piece	2009	2009	2009	6027	226,012.50	2009	2009	2009	6027	226,012.50	2009	2009	2009	6027	226,012.50	2009	2009	2009	6027	226,012.50	24108	37.50	904,050.00
62	-	FOLDER, STEVE	piece	14407	14407	14407	43221	172,894.00	14407	14407	14407	43221	172,894.00	14407	14407	14407	43221	172,894.00	14407	14407	14407	43221	172,894.00	172894	4.00	691,536.00
63	-	INK, INVISIBLE	piece	17	17	17	51	36,720.00	17	17	17	51	36,720.00	17	17	17	51	36,720.00	17	17	17	51	36,720.00	204	720.00	146,880.00
64	-	PLASTIC STRIP (300 PCS./BOX)	box	10	10	10	30	23,400.00	10	10	10	30	23,400.00	10	10	10	30	23,400.00	10	10	10	30	23,400.00	120	780.00	93,600.00
65	-	SCOTCH TAPE	piece	7	0	0	7	420.00	7	0	0	7	420.00	7	0	0	7	420.00	7	0	0	7	420.00	28	60.00	1,680.00
66	-	SIGN PEN REFILL, BLACK, PILOT VSRIT, 0.5MM NEEDLE TIP	piece	63	63	63	189	5,670.00	63	63	63	189	5,670.00	63	63	63	189	5,670.00	63	63	63	189	5,670.00	756	30.00	22,680.00
67	-	SIGN PEN REFILL, BLUE, PILOT VSRIT, 0.5MM NEEDLE TIP	piece	9	9	9	27	810.00	9	9	9	27	810.00	9	9	9	27	810.00	9	9	9	27	810.00	108	30.00	3,240.00
68	-	SIGN PEN REFILL, BLACK, PILOT VSRIT, 0.7MM NEEDLE TIP	piece	22	22	22	66	1,980.00	22	22	22	66	1,980.00	22	22	22	66	1,980.00	22	22	22	66	1,980.00	264	30.00	7,920.00
69	-	SIGN PEN REFILL, BLUE, PILOT VSRIT, 0.7MM NEEDLE TIP	piece	13	13	13	39	1,170.00	13	13	13	39	1,170.00	13	13	13	39	1,170.00	13	13	13	39	1,170.00	156	30.00	4,680.00
70	-	SIGN PEN, BLACK, PILOT VSRIT, 0.5 MM NEEDLE TIP	piece	233	233	233	699	43,338.00	233	233	233	699	43,338.00	233	233	233	699	43,338.00	233	233	233	699	43,338.00	2796	62.00	173,152.00
71	-	SIGN PEN, BLUE, PILOT VSRIT, 0.5 MM NEEDLE TIP	piece	94	94	94	282	17,484.00	94	94	94	282	17,484.00	94	94	94	282	17,484.00	94	94	94	282	17,484.00	1128	62.00	69,936.00
72	-	SIGN PEN, BLACK, PILOT VSRIT, 0.7 MM NEEDLE TIP	piece	40	40	40	120	7,440.00	40	40	40	120	7,440.00	40	40	40	120	7,440.00	40	40	40	120	7,440.00	480	62.00	29,760.00
73	-	SIGN PEN, BLUE, PILOT VSRIT, 0.7 MM NEEDLE TIP	piece	6	6	6	18	1,116.00	6	6	6	18	1,116.00	6	6	6	18	1,116.00	6	6	6	18	1,116.00	72	62.00	4,464.00
74	-	STICKER "This bank is protected...."	piece	7	7	7	21	1,995.00	7	7	7	21	1,995.00	7	7	7	21	1,995.00	7	7	7	21	1,995.00	84	95.00	7,980.00
75	-	COMPACT DISC RECORDABLE (CD-R) 700MB, 80 MINS. REC. TIME	piece	708	708	708	2124	95,980.00	708	708	708	2124	95,980.00	708	708	708	2124	95,980.00	708	708	708	2124	95,980.00	8496	45.00	382,320.00
76	-	COMPACT DISC REWRITABLE (CD-RW) 700MB, 80 MINS. REC. TIME	piece	1671	1671	1671	5013	210,546.00	1671	1671	1671	5013	210,546.00	1671	1671	1671	5013	210,546.00	1671	1671	1671	5013	210,546.00	20052	42.00	842,184.00
77	-	DUFFLE BAG, 36" x 14" x 14" WITH ADJUSTABLE SHACKLE (70mm to 137mm)	piece	10	10	10	30	69,000.00	10	10	10	30	69,000.00	10	10	10	30	69,000.00	10	10	10	30	69,000.00	120	2,300.00	276,000.00
78	-	DUFFLE BAG, 36" x 20" x 10" WITH ADJUSTABLE SHACKLE (70mm to 137mm)	piece	11	12	12	35	94,500.00	11	12	12	35	94,500.00	11	12	12	35	94,500.00	11	12	12	35	94,500.00	140	2,700.00	378,000.00
79	-	JACKET, CHECK BOOK	piece	730	730	730	2190	43,800.00	730	730	730	2190	43,800.00	730	730	730	2190	43,800.00	730	730	730	2190	43,800.00	8760	20.00	175,200.00
80	-	JACKET, SAVING PASSBOOK W/ LOGO (100 PCS./BUNDLE)	bundle	212	212	212	636	256,308.00	2																	

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
02	-	PLASTIC LOAN FOLDER, GREEN	piece	550	550	550	1650	140,250.00	550	550	550	1650	140,250.00	550	550	550	1650	140,250.00	550	550	550	1650	140,250.00	6600	85.00		561,000.00
03	-	PLASTIC LOAN FOLDER, RED	piece	459	459	459	1377	117,045.00	459	459	459	1377	117,045.00	459	459	459	1377	117,045.00	459	459	459	1377	117,045.00	5508	85.00		468,180.00
04	-	POUCH BAG (18" x 12" x 6") WITH HEAVY-DUTY PADLOCK (40mm)	piece	12	12	12	36	50,400.00	12	12	12	36	50,400.00	12	12	12	36	50,400.00	12	12	12	36	50,400.00	144	1,400.00		201,600.00
05	-	POUCH BAG (20" x 14" x 6") WITH HEAVY-DUTY PADLOCK (40mm)	piece	13	12	13	38	57,000.00	12	13	12	37	55,500.00	13	12	13	38	57,000.00	12	13	12	37	55,500.00	150	1,500.00		225,000.00
06	-	POUCH BAG (24" x 18" x 10") WITH HEAVY-DUTY PADLOCK (40mm)	piece	14	14	14	42	71,400.00	14	14	15	43	73,100.00	14	14	14	42	71,400.00	14	14	15	43	73,100.00	170	1,700.00		289,000.00
07	-	SIGN HERE ARROW	piece	7	0	0	7	1,050.00	7	0	0	7	1,050.00	7	0	0	7	1,050.00	7	0	0	7	1,050.00	28	150.00		4,200.00
08	-	PAPER, MIMED WHITE/WHITE, A4, 70gsm	ream	389	389	389	1167	169,390.05	389	389	389	1167	169,390.05	389	389	389	1167	169,390.05	389	389	389	1167	169,390.05	4668	145.15		677,560.20
09	-	INK CART, CANON PG24 BLACK	piece	215	215	215	645	664,350.00	215	215	215	645	664,350.00	215	215	215	645	664,350.00	215	215	215	645	664,350.00	2580	1,090.00		2,857,400.00
90	-	JOLIMARK RIBBON 350DP DOT MATRIX PRINTER	piece	260	260	260	780	409,500.00	260	260	260	780	409,500.00	260	260	260	780	409,500.00	260	260	260	780	409,500.00	3120	575.00		1,838,000.00
91	-	JOLIMARK RIBBON 760DP DOT MATRIX PRINTER	piece	415	415	415	1245	1,960,875.00	415	415	415	1245	1,960,875.00	415	415	415	1245	1,960,875.00	415	415	415	1245	1,960,875.00	4980	1,575.00		7,843,500.00
92	-	HP 75A TONER CARTRIDGE	cartridge	125	125	125	375	2,512,500.00	125	125	125	375	2,512,500.00	125	125	125	375	2,512,500.00	125	125	125	375	2,512,500.00	1500	6,700.00		10,050,000.00
93	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
94	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
95	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
96	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
97	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
98	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
99	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
100	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ATTY. MONSIEUR T. DIAZ, JR.
Property/Supply Officer

Date Prepared: 28-Aug-23

Certified Funds Available / Certified Appropriate Funds Available:

AVP/Head CRISTIE CORAZON VILLANUEVA
Accountant / Budget Officer

Approved by:

PCOO LYNETTE V. ORTIZ
Head of Office/Agency