

SPECIAL ORDER NO. 599
Series of 2021

To ensure a work environment that is free from occupational safety and health (OSH) hazards, provide a safe and healthy workplace and prevent work-related injury and ill health in order to preserve the physical and mental health of LANDBANK personnel, a Safety and Health Committee (SHC) is hereby created and composed of the following:

Chairperson	Head, Human Resource Management Group
Members	Head, Facilities Management Department Head, Organization Development Department Head, Personnel Administration Department Head, Employee Relations Department Head, Operational Risk Management Department Head, Project Management and Engineering Department Head, Security Department Head, Employee Wellness Unit-Employee Relations Department Representative, Agricultural and Development Lending Sector Representative, Branch Banking Sector Representative, Units under the Office of the President and Board of Directors Representative, Operations Sector Representative, Treasury and Investment Banking Sector Representatives (2), LBP Employees Association
Secretary	Safety and Health Officer (SHO)

The SHC is the policy making body on matters pertaining to occupational safety and health and is tasked to:

1. Formulate and develop OSH policy, objectives, standards, programs (including disaster contingency plans), processes, systems and procedures in accordance with relevant standards/issuances of government authorities;
2. Design and develop training programs on OSH and disaster/emergency preparedness and response for Bank personnel;
3. Initiate and implement improvement of working conditions in order to ensure a safe and healthy working environment;
4. Ensure the Bank's compliance with the national government's OSH program and directives;
5. Conduct periodic OSH meetings;

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6. Prepare an annual OSH plan and corresponding budget, and periodic reports on OSH-related matters for submission to Management;
7. Review reports of inspection and accident investigations, and monitor and evaluate status of OSH performance, programs, training activities and other OSH-related initiatives;
8. Provide the necessary support to government inspection authorities in the proper conduct of the said activities; and
9. Develop and implement an effective communication plan to ensure effective dissemination of OSH-related information.

All necessary expenses of the Committee shall be authorized subject to existing accounting and auditing rules and regulations.

This Order takes effect upon approval and supersedes all previous issuances inconsistent herewith.



CECILIA C. BORRROMEO

President and CEO

Date approved: July 2, 2021