

**BID BULLETIN NO. 4  
For ITB No. 2016-3-068**

**PROJECT** : **Supply, Delivery and Installation of Forty Four (44) Units Thermal Card Printer with Three (3) Years Hardware and Software Warranty Plus Two (2) Years Software Maintenance at Various LANDBANK Branches (Subject to Ordering Agreement)**

**IMPLEMENTOR** : **Procurement Department**

**DATE** : **August 10, 2016**

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This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- 1) Clarification on bidder's query on Lamination Module on Annex A-4 of the Terms of Reference (TOR):

BIDDER'S QUERY	LANDBANK'S RESPONSE
<ul style="list-style-type: none"> <li>• Is it optional on Lamination Module or should it have a Lamination Module or can it be upgradeable to Lamination Module.</li> </ul>	<ul style="list-style-type: none"> <li>• The Thermal Card Printer shall be upgradeable to Lamination Module.</li> </ul>

- 2) The TOR, Section VII (Specifications), Form No. 2 (Schedule of Prices) and the Checklist of the Bidding Documents have been revised. Please see attached revised Annex A-4 and 66, 67, 72, 89, 90 and 91 of the Bidding Documents.
- 3) The deadline of submission and the schedule of opening of eligibility/technical and financial documents/proposals for the above project is scheduled on **August 18, 2016 11:00 A.M.** at the Procurement Department, 25th Floor, LANDBANK Plaza Building, Malate, Manila.

  
**ALWIN I. REYES**  
 Assistant Vice President  
 Procurement Department and  
 HOBAC Secretariat

LAND BANK OF THE PHILIPPINES

Thermal Card Printer with Card Personalization Software for Branches

CONDITIONS TESTED	Specification Requirements	EXPECTED RESULT	REMARKS
<b>I. Thermal Printing</b>			
<ul style="list-style-type: none"> <li>Modular and upgradable</li> </ul>		will allow	
<ul style="list-style-type: none"> <li>Two (2) Monochrome Ribbon (white ) both with at least 1,000 prints</li> </ul>		available	
<b>A. Color Printing</b>			
<ul style="list-style-type: none"> <li>Print Area</li> </ul>		Full card size	
<ul style="list-style-type: none"> <li>Printing Capacity</li> </ul>		24 seconds/card	
<ul style="list-style-type: none"> <li>Color Resolution</li> </ul>		300 dpi	
<ul style="list-style-type: none"> <li>Printing Method</li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Thermal Transfer</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>One sided</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Dual Sided</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li>includes magnetic stripe encoding</li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>HICO</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Track 1, 2 and 3</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li>includes chip encoding</li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>contact</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>contactless</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>smart card</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>EMV (Euro/Mastercard/Visa)</li> </ul> </li> </ul>		with Certificate	
<ul style="list-style-type: none"> <li>includes data verification</li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Magnetic stripe</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Chip</li> </ul> </li> </ul>		will allow	
<b>B. Mono Printing</b>			
<ul style="list-style-type: none"> <li>Printing Capacity</li> </ul>		7 seconds/card	
<ul style="list-style-type: none"> <li>Printing Method</li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Thermal Transfer</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>One sided</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Dual Sided (optional)</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li>includes magnetic stripe encoding</li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>HICO</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Track 1, 2 and 3</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li>includes chip encoding</li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>contact</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>contactless</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>smart card</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>EMV (Euro/Mastercard/Visa)</li> </ul> </li> </ul>		compliant	
<ul style="list-style-type: none"> <li>includes data verification</li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Magnetic stripe</li> </ul> </li> </ul>		available	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Chip</li> </ul> </li> </ul>		available	
<b>C. Lamination (Upgradeable to Lamination Module)</b>			
<ul style="list-style-type: none"> <li>Print Area</li> </ul>		Full card size	
<ul style="list-style-type: none"> <li>Type of Printing</li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Color Printing</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Mono Printing</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>One sided</li> </ul> </li> </ul>		will allow	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Dual Sided</li> </ul> </li> </ul>		will allow	
<b>II. Personalization Software/Programming</b>			
<ul style="list-style-type: none"> <li>Personalization Software</li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Perpetual License Software in a single pass with the ff functionalities</li> </ul> </li> </ul>		available	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>software that will enable definition of different card design for different card products</li> </ul> </li> </ul> </li> </ul>		available	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>ATM (Proprietary)</li> </ul> </li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Cash Card</li> </ul> </li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Sikat Saka</li> </ul> </li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Premium</li> </ul> </li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Visa</li> </ul> </li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Capable for single/batch printing of appropriate data information requirement of LBP (i.e. acct name, acct no., card no.)</li> </ul> </li> </ul> </li> </ul>		available	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Software for magnetic stripe encoding, reading and erasing of data in all tracks (i.e. Track 1, 2 and 3)</li> </ul> </li> </ul> </li> </ul>		available	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>User Management (See Annex A)</li> </ul> </li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Facility to create and maintain users</li> </ul> </li> </ul> </li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Role-based user access</li> </ul> </li> </ul> </li> </ul> </li> </ul>		available	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Allows creation of roles</li> </ul> </li> </ul> </li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Facility to change password by the user and reset password by the administrator with audit trail.</li> </ul> </li> </ul> </li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>Reportorial Requirements</li> </ul> </li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>User Activity Report</li> </ul> </li> </ul> </li> </ul> </li> </ul>		available	
<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>No. of Printed/Rejected Cards</li> </ul> </li> </ul> </li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li>Existing Embossing File</li> </ul>		will allow	

## Section VII. Specifications

Bidders must state in the Statement of Compliance column below either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the goods and/or services offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence.

Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data, etc., as appropriate.

A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection.

A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii).

Item Description	Specifications	Statement of Compliance <i>(Please state in this column either "Comply" or "Not comply")</i>
Supply, Delivery and Installation of Forty Four (44) Units Thermal Card Printer with Three (3) Years Hardware and Software Warranty Plus Two (2) Years Software Maintenance at Various LANDBANK Branches (Subject to Ordering Agreement)	<b>Per Revised Annexes A-1 to A-5</b>	

Other requirements:

- 1) Submission of the following documents inside the eligibility/technical envelope:
  - a. Manufacturer's Authorization or back-to-back certification to prove that the bidder is an authorized seller/distributor of the offered product.

- b. Brochures or any other documents indicating the complete specifications of the offered brand/model.
  - c. List of company-owned or accredited service centers in Metro Manila, Cebu and Davao (accredited technicians only are not acceptable) with complete addresses, contact persons and numbers.
  - d. List of bidder's or its Principal's consumables depot and service center in Metro Manila, Cebu and Davao with their respective addresses, contact persons and contact numbers.
  - e. List of parts center/depot in Metro Manila, Cebu and Davao with complete addresses, contact persons and numbers.
  - f. Names of trained technicians in Metro Manila, Cebu and Davao service centers with their resumes (at least 2 for each)
- 2) The lowest calculated bidder must submit a demo unit within seven (7) calendar days after the bidding date for evaluation/testing as to compliance with the bank's specifications. A demo unit of brands/models which had been previously evaluated/tested by LANDBANK may no longer be required.

**Conforme:**

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Name of Bidder

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Signature Over Printed Name of  
Authorized Representative/Signatory

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Position

**Schedule of Prices (Form No. 2)**  
**Schedule of Prices**

Name of Bidder \_\_\_\_\_ Invitation to Bid Number \_\_\_\_\_

1	2	3	4	5	6	7
Item No.	Description	Quantity	Unit Price	Total (col 3 x col 4)	Sales and Other Taxes (col 5 x tax rate)	Total Price (col 5 + col 6)
1	Supply, Delivery and Installation of Forty Four (44) Units Thermal Card Printer with Three (3) Years Hardware and Software Warranty <b>Plus Two (2) Years Software Maintenance</b> at Various LANDBANK Branches (Subject to Ordering Agreement)					
	Unit Cost Delivery cost to:					
	<b>a) Luzon Area</b>	<u>27 Units</u>				
	1. PEZA Taguig EO	1				
	2. Tagudin EO	1				
	3. Binalonan EO	1				
	4. Mangaldan EO	1				
	5. San Nicolas (Ilocos Norte) EO	1				
	6. San Mateo (Isabela) EO	1				
	7. Palayan City EO	1				
	8. San Ildefonso EO	1				
	9. Nagcarlan EO	1				
	10. Lopez EO	1				
	11. Cataingan EO	1				
	12. Silang (Cavite) EO	1				
	13. Gen. Trias Branch	1				
	14. LEAF at Baggao, Cagayan	1				
	15. LEAF at Pugo, La Union	1				
	16. LEAF at Dupax del Sur, Nueva Vizcaya	1				
	17. LEAF at Aroroy, Masbate	1				
	18. LEAF at Pilar, Sorsogon	1				
	19. LEAF at Bongonbong, Oriental Mindoro	1				
	20. LEAF at Kiangnan, Ifugao	1				
	21. LEAF at San Mariano, Isabela	1				
	22. LEAF at San Gabriel, La Union	1				
	23. LEAF at Subic, Zambales	1				
	24. LEAF at Alabat, Quezon	1				
	25. LEAF at Cuenca, Batangas	1				
	26. LEAF at Talisay, Batangas	1				
	27. LEAF at Jala-Jala, Rizal	1				
	<b>b) Visayas Area</b>	<u>7 Units</u>				
	1. Balamban EO	1				
	2. Tubigon EO	1				
	3. Hilongos Branch	1				
	4. Moalboal Branch	1				
	5. San Juan (Southern Leyte) EO	1				
	6. Caticlan EO	1				
	7. Estancia EO	1				
	<b>c) Mindanao Area</b>	<u>10 Units</u>				
	1. Koronadal EO	1				
	2. Tupi EO	1				
	3. Samal Island Branch	1				
	4. Calamba (Misamis Occidental) EO	1				
	5. Aurora (Zamboanga del Sur) EO	1				
	6. Magsaysay, Misamis Oriental (Gingoog Branch)	1				
	7. Matanao, Davao del Sur (Bansalan Branch)	1				
	8. Bad-as, Placer, Surigao del Norte (Surigao City Branch)	1				
	9. Esperanza, Sultan Kudarat (Isulan Branch)	1				
	10. Sugbongcogon, Misamis Oriental (Gingoog Branch)	1				
	<b>Total</b>	<b>44 Units</b>				

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature Over Printed Name of Authorized Representative/Signatory

\_\_\_\_\_  
Position

## Checklist of Bidding Documents for Procurement of Goods and Services

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Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

The Technical Component (First Envelope) shall contain the following eligibility and technical information/documents [Section C.12 of the ITB]:

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (*Please use Form No. 8*)
2. Duly notarized Omnibus Sworn Statement (*Please use Form No. 7*)
3. Eligibility requirements (Section 23.1)

- **Legal Documents**

- a. Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents
- b. Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located
- c. Tax Clearance per Executive Order 398, Series of 3005, as finally reviewed and approved by the BIR

- **Technical / Financial Documents**

- d. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB (*Please use Form No. 3*). This form may no longer be submitted if bidder has no on-going contracts.
- e. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB (*Please use Form No. 4*)
- f. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities,

stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

- g. The prospective bidder's computation for its Net Financial Contracting Capacity (*Please use Form No. 5*)
  - h. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
  - i. Manufacturer's Authorization or back-to-back certification to prove that the bidder is an authorized seller/distributor of the offered product.
  - j. Brochures or any other documents indicating the complete specifications of the offered brand/model.
  - k. List of company-owned or accredited service centers in Metro Manila, Cebu and Davao (accredited technicians only are not acceptable) with complete addresses, contact persons and numbers.
  - l. List of bidder's or its Principal's consumables depot and service center in Metro Manila, Cebu and Davao with their respective addresses, contact persons and contact numbers.
  - m. List of parts center/depot in Metro Manila, Cebu and Davao with complete addresses, contact persons and numbers.
  - ~~n. Names of trained technicians in Metro Manila, Cebu and Davao service centers with their resumes (at least 2 for each)~~
4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
  5. Schedule VI - Schedule of Requirements with signature of bidder's authorized representative/signatory.
  6. **Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative/signatory.**
  7. Post-Qualification Documents – (Non-submission of the following documents during the bidding date shall not be a ground for the disqualification of the bidder):
    - 7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for 4<sup>th</sup> Quarter of 2015 and 1<sup>st</sup> Quarter of 2016;

7.b Valid and current PhilGEPS Registration Certificate; and

7.c Income Tax Return for 2015

**The Financial Component (Second Envelope) shall contain the following (Section 25.3):**

1. Duly filled out Bid Form signed by the bidder's authorized representative/signatory (*Please use Form No.1*)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative/signatory (*Please use Revised Form No.2*)